

## Draft Minutes

## Chemical Safety Committee Meeting

## April 17, 2018, 3:00 pm – LPSC room 239

**Present:** Anita Eisenstadt (Research Office), Stacey Harper (EMT), Dan Kermoyan (EH&S), Ryan Mehl (Bio/Bio), Daniel Myles (Chemistry), Kay Miller (EH&S, minutes)

**Introductions and welcome to new members**

Dan gave a brief overview of the EPA audit results (and can provide the committee with a synopsis including roadblocks and updates). Deficiencies noted by the EPA included hazardous waste determinations and labeling. OSU instituted several improvements in the hazardous waste program. Some regulations have changed since the audit. The Corvallis Fire Department has noticed an improvement in laboratories. Since the audit, Environmental Health and Safety staff has increased from 8 members to 19. There are about 2700 laboratory spaces on campus. Waste determinations must be documented, but it is unclear how to do that.

**Review of the Chemical Safety Committee charge**

The committee discussed the document that Dan had provided that outlined the committee’s charge.

* Provide oversight of the chemical safety plan
* Review chemical-specific guidelines/procedures/protocols
* Review/approve protocols for extreme hazard chemical carcinogen use
* Ad hoc review of topics that are raised; act as consultants
* Provide guidance on chemical safety training for staff and students
* Provide guidance for maintenance of an institutional chemical hygiene plan that endorses OR\_OSHA standards on laboratory safety
* Annual review of hazardous waste program
* Review other chemical hazard items that are not covered by other committees (i.e. Radiation Safety, Biological Safety)
* Identify chemicals with specific hazards (such as pyrophoric) and provide instructions/SOPs to Principal Investigators
* Provide guidance upfront for new PIs
* Review/approve changes to the University Chemical Hygiene Plan and provide guidance to PIs for departmental CHPs
* Review lab safety reports and identify trends
* Members should report CSC discussions to their departments
* Review new technology for chemical inventory system, green chemistry
* Nano materials safety policy/procedures

**Election of Committee Chair and alternate members**

Before a chair is elected, membership needs to be established. Suggested departments to be represented include Engineering, Forest Science, Hatfield Marine Science Center, and Cascades Campus. It was agreed that having alternates is a good idea in order to maintain a quorum.

Anita will speak with Staci Simonich, Assoc. VP for Research, about membership (groups to be included, etc.).

**Setting of meeting dates**

The committee agreed to meet three times per year, during the academic year. Dan will send agendas.

**Introduction of Chemical Hygiene Plan**

Tabled

**EHS process for identifying lab employees and assigning safety training requirements**

Tabled

Next meeting: TBD - before the end of June