

**NOTICE OF FIRE SAFETY INSPECTION OREGON STATE UNIVERSITY**



Facility Inspected: Cordley Hall  
 Inspection Date: 04/06/18 8:42 AM  
 Reinspect Date: 05/15/18 8:00 AM

A fire safety inspection of the facility listed above was performed by the Corvallis Fire Prevention Bureau. These fire safety deficiencies could result in a fire or jeopardize the safety of those occupying the facility. Please see that these items are corrected immediately. If you have any questions regarding this inspection, please phone me at 737-3066. Thank you for your cooperation and support for fire safety. Jim Patton, Fire Prevention Officer, jim.patton@oregonstate.edu

**Note: Deficiencies that are bold and underlined remain uncorrected from the last fire/life safety inspection(s) and should be corrected immediately.**

*\* Annotates a deficiency identified by OSU Environmental health and safety Department. Direct any questions regarding these items to that office (737-2273).*

*Indicated on the report are items which should be correct by the Departments (DEPT) that occupy this building, Facilities Services (FS), Environmental Health and Safety (EHS), and Recycling (RECY). Please forward a copy of this report to the responsible group(s) and begin corrective action to be completed no later than the reinspection date.*

**Facilities Services Priority Codes:**

**Priority 1:** (p1) items are considered immediate safety hazards and should be corrected within 48 hours of notification if possible. If repairs cannot be made immediately, temporary measures may be taken.

**Priority 2:** (p2) items should be corrected within the five-week period before the scheduled reinspections.

**Priority 3:** (p3) items are long term fixes that should be either added to an ongoing work list (such as annual testing of building sprinkler systems) or to the capital improvement list for campus upgrades.

*The due date is listed at the top of this page. If you have any questions, require additional information, or feel the items have been improperly assigned, feel free to contact Jim Patton (Corvallis Fire Department) at 737-3066. If assistance is required from Facilities Services to estimate or correct an item assigned to a Department, contact the Work Coordination Center at ext. 7-2969. MS Excel format is available upon request.*

Completed	Priority	Responsible Party	Location	Description	Code Reference	Notes
	1	Department	Across from 4036	"Remove storage and obstructions from exits, aisles, corridors, and stairs. EXITWAYS SHALL BE KEPT CLEAR AT ALL TIMES."	"CFC 315.3.2, 1030.3"	NEW - Remove bookshelf from hallway
	1	Department	Across from 4036	"Remove storage and obstructions from exits, aisles, corridors, and stairs. EXITWAYS SHALL BE KEPT CLEAR AT ALL TIMES."	"CFC 315.3.2, 1030.3"	NEW - Remove bookshelf from hallway
	1	Department	Near 5095	"Remove storage and obstructions from exits, aisles, corridors, and stairs. EXITWAYS SHALL BE KEPT CLEAR AT ALL TIMES."	"CFC 315.3.2, 1030.3"	Remove Surplus items from hallway.
	2	Key Shop	Exterior Flammable Storage Room	Knox box and keys shall be provided for buildings with fire alarms or sprinkler systems.	CFC 506.1	Provide a key to the exterior flammable storage room on the West side of the building.

X	2	Facilities Services	Left of 1032	Provide/maintain exit sign.	CFC 1011.1	Restore EXIT sign. Battery
	2	Department	Room 1010	Only two flammable storage cabinets are allowed in a "control area" or room. Also quantity of a flammable liquid is limited in an unsprinklered building. Provide total aggregate quantity of flammable liquid as well as a Safety Data Sheet for the material to: jim.patton@oregonstate.edu prior to reinspection.		
X	2	Department	Room 1095	Dispensing of flammable liquids		Discontinue dispensing flammable liquid outside of an approved fume hood. Store contains properly. REPEAT!
	2	Facilities Services	Near 1091	Fire doors/smoke barriers shall be maintained and kept free of obstructions. Doors shall close and latch unaided.	CFC 703.2	Adjust hallway fire door to self-latch
X	1	Department	Near 1081	"Remove storage and obstructions from exits, aisles, corridors, and stairs. EXITWAYS SHALL BE KEPT CLEAR AT ALL TIMES."	"CFC 315.3.2, 1030.3"	Remove box from hallway.
	2	DEPT/FS	Near 1065	Fire doors/smoke barriers shall be maintained and kept free of obstructions. Doors shall close and latch unaided.	CFC 703.2	Discontinue "dogging" panic hardware open. As stairwell fire doors, these doors need to self-latch upon closing.
X	2	Department	Room 2058	Plug power strips directly into outlet. Do not chain one to another.	CFC 605.4.2	Along exterior wall
	2	Department	Room 2059	Discontinue practice of storing breakable chemical containers on floor.	CFC 2703.9.2	
	2	EH&S	Near 3043	"Extinguishers shall be visible or signed, easily accessible, mounted with the bottom not less than 4 inches nor the top more than 4 feet above the floor."	"CFC 906.9, NFPA 10, ADA"	Install a 2-way fire extinguisher sign over cabinet
X	2	Department	Room 3040	Maintain clearance between combustibles and heat producing appliances.	CFC 305.1	Remove space heater until combustible paper load is significantly reduced. Also provide several inches of clearance around other appliances/cords and paper.
	2	Facilities Services	Near 3030	Fire doors/smoke barriers shall be maintained and kept free of obstructions. Doors shall close and latch unaided.	CFC 703.2	Restore hallway fire door to self-latch
X	2	Department	Room 3001	Plug power strips directly into outlet. Do not chain one to another.	CFC 605.4.2	Near ovens
X	2	EH&S	Near 4088	Remove 2 spare fire extinguishers in cabinet, leave one 3A:40BC.		
	1	EH&S	Left of 4045	"Provide a 2A:10BC fire extinguisher for every 3,000 square feet, with a maximum travel distance of 75 feet. Additional requirements for hazardous areas."	"CFC 906.1, NFPA 10"	Replace missing 3A:40BC fire extinguisher in cabinet.
X	2	DEPT/RECY	Near 4044	Combustible recycling containers shall not be placed in exitways. Containers may be placed in non hazardous rooms.	CFC 319.5	Remove green recycling cart from hallway.
X	2	Department	Room 4027A	Secure compressed gas cylinders.	CFC 3003.3.3	Secure HP cylinders properly. "Twisty" used to secure chain.
	2	Key Shop		Provide key for roof access.		
	2	Facilities Services	Fifth Floor Stairwell Serving Roof Access	Label stairwell door on fifth floor ROOF ACCESS on the hallway side.		
	2	Facilities Services	Exterior East Side	"Fire Department Connection must be visible, identified, accessible, and operable. Partial building coverage shall be indicated."	CFC 912.3	Install signage indicating DRY STAIRWELL STDPIPE (similar to what's on building already)
X	2	DEPT/RECY	Near 5090	Combustible recycling containers shall not be placed in exitways. Containers may be placed in non hazardous rooms.	CFC 319.5	Remove green recycling bin from hallway.
	2	Department	Room 5013 (and others)	Remove Haz Mat Placards		Remove all informational placards outside rooms that no longer contain chemicals, etc...
X	1	Department	Near 5014	"Remove storage and obstructions from exits, aisles, corridors, and stairs. EXITWAYS SHALL BE KEPT CLEAR AT ALL TIMES."	"CFC 315.3.2, 1030.3"	Remove cardboard. Discontinue dumping cardboard in hallway!