



### Policy

- OSU policy and OSHA State safety requirements require that appropriate eye protection be provided to and worn by employees whose jobs expose them to eye hazards.
- Minimum acceptable form of eye protection is **safety glasses** that meet ANSI standard 287.1, "Practice for Occupational and Educational Eye and Face Protection"
- Normal prescription glasses do not provide adequate protection from injury to the eyes and do not meet ANSI eye protection specifications
- A **prescription safety glasses program** has been established and is coordinated by EH&S.
- As with other personnel protective equipment, prescription safety glasses are considered a reasonable departmental expense.

### Program Specifics

1. Employee completes a [Prescription Safety Glasses Authorization Form](#) and a [3M Prescription Eyewear Order Form](#). Open the link, then click the "View E-Form" box at the bottom of the page. Complete the information in the top left and bottom right (Supervisor/Contact) sections of the form. Note that page three is not necessary.
  - Forms require departmental index number
  - Supervisor's approval signature **ON BOTH FORMS** acknowledges prescription safety glasses are a requirement of the employee's job and their purchase is approved by the department
2. Employee takes both completed authorization forms and a current prescription to one of the selected eyeglass vendors for frame selection and fitting
  - Eye examinations which may be necessary to obtain the current prescription are at the employee's expense
3. Vendor will notify the employee when the glasses are ready
4. Employee should return to the vendor for final fitting and delivery of the prescription safety glasses
5. EH&S will invoice the employee's department for the cost of the safety glasses.

[List of Oregon Vendors](#)

**Contact EHS:**  
safety@oregonstate.edu  
oregonstate.edu/ehs/  
541 • 737 • 2273