**Oregon State University Health and Safety Committee**  
*Summary of the February 22, 2012 meeting*

**Safety Committee Roster:**  Martha Adams, Brandi Aston, Greg Axe, Jim Ervin, Joseph Evans, Rainier Farmer, Bryan Feyerherm, Camille Freitag, Karin Hardin, Sherri Hawkins, Patrick Hughes, Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart

**Members present:**  Brandi Aston, Greg Axe, Joseph Evans, Rainier Farmer, Bryan Feyerherm, Camille Freitag, Sherri Hawkins, Patrick Hughes, Heidi Melton, Kay Miller

**Members absent:**  Martha Adams, Jim Ervin, Karin Hardin, Dan Kermoyan, Ricardo Letelier, Michael Mayers, Mathew Rodgers, Jennifer Stewart

**APPROVAL OF MINUTES.**  January minutes approved.

**INCIDENT STATISTICS AND REPORTS**

**OLD BUSINESS**

Building Evacuation and Emergency Posters – Mathew Rodgers will review building evacuation procedures on campus and the new OSU Emergency posters. Bryan will invite Jim Patton to attend.

**NEW BUSINESS**

Patrick Hughes, the new OSU Risk Officer, will become a permanent member of the committee.

**POLICY AND PROCEDURE REVIEW**

Policy 101 was reviewed, revised and approved. Bryan will forward the revised version to Dan for final review and approval.

Next meeting – Policy 102: Mathew Rodgers will help provide input at the March meeting. Committee felt the policy should follow the information on the OSU Emergency posters.

**SAFETY TRAINING UPDATE**

In January, Environmental Health and Safety recorded the following safety training, which occurred in 43 departments:

- 10  Bloodborne Pathogen/Laboratory Biosafety (initial or refresher)
- 7  General Lab Safety
- 5  Animal Handler
- 1  Respirator training/fit testing
- 10  Acknowledgement of safety training and hazcomm
- 19  Forklift
- 3  Golf/utility cart
- 3  Office safety
- 1  Radiation Center training
- 7  Isotope user refresher
- 1  Sealed (radiation) source refresher
- 7  X-ray machine
SAFETY INSPECTION REPORT

I would encourage you to notify the building occupants of the upcoming inspection and encourage them to take any necessary steps to ensure their particular areas are in order.

ACTION ITEMS

- Mathew Rodgers will address Policy 102, campus building evacuations and the OSU Emergency poster at the March meeting
- Bryan will forward Policy 101 revisions to Dan
- Bryan will initiate committee membership letters to Patrick Hughes

NEXT MEETING  March 28, 2012  2-3:30 PM  Weatherford Tower Conference Room

FUTURE MEETINGS
April 25, 2012  2-3:30 PM  Weatherford Tower Conference Room

DISTRIBUTION:
Committee members
Mark McCambridge, Vice President for Finance and Administration
Rick Spinrad, Vice President for Research
Edward Ray, President
Vincent Martorello, Director, Facilities Services
Larry Roper, Vice Provost of Student Affairs
Sabah Randhawa, Provost and Executive Vice President
Staff, Environmental Health and Safety