

Oregon State University Health and Safety Committee  
Summary of the March 24, 2010 meeting

Members present: Martha Adams, Jim Ervin, Rainier Farmer, Sherri Hawkins, Dan Kermoyan, Kay Miller, Becky Paasch, Jennifer Stewart (chair)

Members absent: Mike Collins, Drew Desilet, Bryan Feyerherm, Joyce Fred, Gary Fuszek, Karin Hardin, Jim Kiser, Heidi Melton

**APPROVAL OF MINUTES.** Minutes from the February meeting approved.

**ACCIDENT STATISTICS AND REPORTS.** Dan investigated the fall from a ladder that occurred at the Mid-Columbia Ag Research Station. He discussed the accident with the local safety committee. The ladder has been inspected and is fine; all other ladders at the location will be inspected. Management will discuss proper footwear with staff.

**SAFETY INSPECTION REPORT.** Members notify Dan Kermoyan if they would like to accompany the inspectors on an inspection.

**NEW BUSINESS.** Representatives from Oregon's State Accident Insurance Fund (SAIF) visited OSU and toured Veterinary Medicine and University Housing and Dining Services (UHDS). A review of records/accident reports was included. Although the report was sent to Dan Kermoyan, he was not involved in the visit (Becky Paasch was not notified of the Vet Med visit).

SAIF is required to spend a certain portion of their budget in accident prevention. Their main message was that OSU employees should attend SAIF's Safety in Motion (SIM) program to reduce accidents/injuries. They also recommended hazard mapping at Vet Med. Becky noted that some of the reported injuries likely happened off-site.

Jim Ervin attended a SAIF SIM program that took about 1 hour, and said it was very good. OSHA has a video also.

SAIF costs across all departments needs to be looked into. Strains at UHDS averaged \$8200 per claim. Becky will put the SAIF report on her department's faculty meeting agenda. Extra training (especially for classified workers) will be suggested, and she'll ask for feedback. Dan will send an electronic copy of the Vet Med report to Becky. Get Administration on board by detailing costs (which are currently invisible) to department for accidents. Must be able to compare costs with alternatives (safety devices, programs, etc.).

Written instructions are needed to clearly indicate the procedure for transporting injured or ill students, employees, or visitors, and where they should be taken. The Animal Handler policy contains specific instructions, but the information isn't widely available to the rest of the university. A section will be incorporated into the safety flip chart and the first aid policy. Martha will send Dan the SHS policy (based on Oregon Administrative Rules) on who/when

treatment is provided and their transportation policy. Dixon Rec has a transport policy. Discussion is under way for sport club events off campus. If an employee is more than 100 miles from home, insurance will pay for medical transport to a hospital.

**POLICY AND PROCEDURE REVIEW** No policies reviewed.

**SAFETY TRAINING UPDATE.** EH&S recorded the following training for March, 2010. This training occurred in 16 different departments.

- 6 Bloodborne Pathogen/Lab Biosafety
- 4 Animal Handler Safety
- 4 Respirator training/Fit Test
- 10 Acknowledgement of Safety Training
- 4 Isotope handler initial orientation
- 3 Isotope handler refresher
- 6 X-ray machine
- 2 Golf/utility cart
- 3 Nuclear gauge refresher
- 3 Radioactive Material User Refresher

**OLD BUSINESS** Dan Kermoyan has distributed a copy of the AED inventory to committee members. Public Safety/State Police has a copy and may put the information on a map. Pros and cons of putting AED locations on campus maps were discussed. A disclaimer on the map that not all AEDs are always available is recommended. Dan will check to see whether the research vessel Wecoma has an AED.

Power Up activities are planned for the week of April 11:

Safety quiz

Injury reporting

EHSA safety training look-up

Vaccinations (SHS)

Accident reporting

Volunteer

Videos

Hearing tests (Martha will provide these during another week of the Power Up challenge)

**ACTION ITEM UPDATES.**

- Heidi will collect & share statistics for temporary hires and associated time loss. *Report distributed with meeting agenda.*
- EH&S will submit Lab Safety Policy to committee at a later date. *Continuing.*
- Mike Collins will follow up on whether vehicle cell phone use is a primary or secondary infraction. *Mike was not present to report.*
- Sherri and Drew will research golf cart training and safety on campus. Committee feels that all OSU golf carts should have visible identification on them indicating they belong to OSU. *Continuing*

**ACTION ITEMS.**

- Dan will send an electronic copy of the Vet Med SAIF visit report to Becky.
- Dan will check to see whether the Wecoma has an AED.
- Martha will send Dan the SHS medical transport policy.
- A medical transport section will be incorporated into the safety flip chart and the first aid policy.

**NEXT MEETING.** Wednesday, April 28, Weatherford Tower Conference Room, 2:00 pm

**Future meetings:**

<b><u>Date</u></b>	<b><u>Building</u></b>	<b><u>Room</u></b>
January 27, 2010	Dixon Rec	Upper Classroom
February 24, 2010	Dixon Rec	Upper Classroom
March 24, 2010	Dixon Rec	Upper Classroom
April 28, 2010	Weatherford	Tower Conference Room
May 26, 2010	Weatherford	Tower Conference Room
June 23, 2010	Weatherford	Tower Conference Room
July 28, 2010	Oak Creek	201
August 25, 2010	Oak Creek	201
September 22, 2010	Oak Creek	201

**DISTRIBUTION:**

Committee members

Mark McCambridge, Vice President for Finance and Administration

John Cassady, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety