

# Oregon State University Health and Safety Committee

March 25, 2015  
Meeting Summary

**Members Present:** Carrie Burkholder, Stephany Chacon, Patrick Hughes, Jim Kiser, Mike Mayers (chair), Jennifer McKay, Christina McKnight, Joe McQuillin, Heidi Lively Melton, Ryan Mitchell, Jim Patton, Mike Sreniawski, Anthony Veltri.

**Members Absent:** Mike Bamberger, Denson Chatfield, Kevin Christman, Bill Coslow, Dan Kermoyan, Ricardo Letelier, Ariel Leshchinsky, Kay Miller, LeAnna Pitts, Debi Rothermund, Jennifer Stewart.

## **APPROVAL OF MINUTES:**

The minutes from February were approved.

## **OLD BUSINESS**

Mike S. indicated that [SAF 209: Confined Space Entry](#) has been updated on the web. SAF 214: Hot Work Safety Program is awaiting final approval from Administration and will be posted soon. Various affected unit supervisors have been invited to participate in an EH&S sponsored meeting to review the more significant responsibilities, duties and procedures in April.

Christina M reviewed the use of an employee's personal vehicle for OSU business purposes. As indicated at the Risk Management website, <http://risk.oregonstate.edu/vehicles>, "Personal automobile insurance is the primary source of insurance coverage for your automobile, even when you are driving on University business. If liability damages exceed your limits, the University's automobile liability coverage may be available as excess insurance over your personal automobile insurance." Additionally, department deductibles must be met first.

Christina also stated that training may be obtained at the Risk website <http://risk.oregonstate.edu/resources/training>. In the case of FM Global and United Educators, an OSU insurance account code is required and can be obtained via the user's ONID account information.

FM Global offers a number of online training courses including courses on Safe Hot Work, Safe Boiler Operation, Fire Protection Standards and Managing Fire Risks. They also offer property loss prevention resources and data sheets that provide engineering guidelines to help reduce the risk of property loss due to fire, weather and/or equipment fire. Contractors of OSU in need of using these resources may contact Risk Management for access.

United Educators provides a myriad of training tools and resource guides. The resources and training tools available include topics such as Title IX, Campus SaVE Act, protecting minors, healthy relationships, alcohol awareness and prevention, and contracting fundamentals. OSU employees and students are encouraged to access these resources.

## **REVIEW OF ACCIDENT REPORTS**

Mike S described how some incidents can be significant from a Human Resources, Worker's Compensation (WC), and/or preventive measures perspective but do not qualify as either OSHA reportable or recordable. For example, if an employee had an on-the-clock medical event unrelated to their job duties while that was not a contributing factor to an injury, the event would not be OSHA recordable. However, if the event led to an injury (e.g. a seizure caused fall that results in head trauma) then the incident would be OSHA recordable. If the same event resulted in overnight hospitalization it would also be OSHA reportable.

Mike also indicated that he has started sending the [Accident / Incident Reporting and Investigation](#) Safety Instruction and [Accident Investigation Report](#) form to supervisors reporting incidents resulting in lost time. Feedback from the supervisors has been positive.

## **FIRE SAFETY INSPECTION REPORTS**

Jim P indicated that he provides the inspection reports to building managers who are then expected to distribute to the various affected parties. The expectation is that the building manager would assist by providing follow-up to ensure compliance before the next inspection.

Jim also mentioned that there is a [Kidde XL Fire Extinguisher recall](#).

April 2015 inspections to include:

<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Facility</u></b>
01	1:30 PM	Manchester Riding Arena
06	9:00 AM	Dixon Rec
07	8:00 AM	Cordley Hall
13	1:00 Pm	Peavy Hall
14	9:30 AM	Pharmacy Bldg
15	1:00 PM	Nypro Bldg.
16	9:00 AM	Nash Hall

## **EH&S REPORT OF UNSAFE CONDITIONS**

None were reported or reviewed.

## **FACILITIES MONTHLY LIFE-SAFETY WORK ORDERS REPORT**

LeAnna P was unable to attend but reported to the UHSC via email that "we [Facilities] have started entering the safety walk corrections into our AiM system (work order database).

## **SAFETY TRAINING UPDATE**

Mike S reported that SAIF recently released their updated ergonomics in the workplace video series. Accordingly, the [EH&S ergonomics webpage](#) has been updated to reflect these changes. The videos are a substantial improvement over the seminal original series and should be viewed by all.

In March, EH&S recorded the following safety training across 45 departments:

MAR	Course
2	Bloodborne pathogens for non-lab workers
36	Bloodborne pathogens/laboratory biosafety (new or refresher)
	NIH Guidelines
19	Hazardous waste generator
	Hazwaste facility personnel
	HAZWOPER initial 40-hour class
	Autoclave safety
31	General laboratory safety
	Steamer safety
62	Animal handler safety
12	Respirator training/fit testing (+1 SCBA fit test)
11	Acknowledgement of safety training and hazard communication
	Forklift/lift truck
11	Fire extinguisher
17	Globally harmonized system/hazcomm
2	Golf cart/utility vehicle
10	Office and general safety
30	SIM training
	Supervisor safety responsibilities
	Custodial training for rad lab entry
	Bone densitometer
1	Nuclear gauge user
15	Lab hazard awareness for non-lab workers
	Laser safety
2 + 3	Isotope orientation (+ refresher)
1	Radiation Center safety orientation
1	Sealed radiation source orientation/refresher
3	X-ray machine safety

### **NEW BUSINESS**

Jim K indicated that there are high expectations for an early fire season that could start as soon as early to mid-July. Observed bee activity is higher than normally experienced at this point in the year. Jim reminds everyone entering the woods to be familiar with the fire regulations as they pertain to that area. For instance, the Oregon Department of Forestry has [Fire Restrictions and Closures](#) that will differ from those of private land owners such as Weyerhaeuser and Starker Forests. In addition, the regulations can change frequently and without notice.

Patrick H pointed out that there has been a significant increase in observed instances of improper use of the John Deere Gators and similar vehicles. In particular, as described in [SAF 211: Golf Cart/Utility Vehicle Policy](#), “All passengers must be in seats designed for such use. No passengers are allowed to be transported in the truck beds ...” The UHSC urges all units that utilize these and other vehicles to ensure that all operators are properly trained in use and safety expectations.

### **NEXT MEETING**

Wednesday, April 22; 2:00 – 3:30 pm. Plageman Conference Room B