**Required Elements of a Hazardous Waste Label**

 **Hazardous Waste**

*Keep waste containers closed except when adding waste*

Building Room Contact

List all chemicals and concentration or % - no abbreviations or structures

**Constituent** **Concentration or %**

**Check all that apply**: Listed waste: ( )D ( )F ( )P ( )U ( ) K

( )Acid ( )Base ( )Oxidizer ( )Reactive ( )Flammable

( )Toxic ( )Nonhazardous ( )Other/special hazards (explain)

**Pickup request: oregonstate.edu/ehs/waste**

**2**

**1**

**3**

**4**

**1 - Contact information.** Fill in building and room number and PI name.

**2 - Constituents of waste.** List all chemicals or composition of waste including non-hazardous ingredients like water as well. No abbreviations. List concentration or percentage and MUST equal 100%.

**3 - Listed waste**, check all that apply. This information is found on the waste code sheet in the chemical labeling station.

**4 - Waste Hazard**, check all that apply. This may be found on the SDS.

**Helpful tips**

* Attach a COMPLETED hazardous waste tag to the container BEFORE you begin using the container to accumulate and store waste.
* Do not store or transport in lightweight polyethylene containers such as milk jugs.
* The waste accumulation containers itself must be kept in a labeled secondary containment bin.
* Containers holding hazardous waste must always be kept closed, except when adding or removing waste. Remove funnel from container and cap the bottle after pouring waste into it!
* It is acceptable to reuse empty bottles to accumulate hazardous waste. However, it is ESSENTIAL that the bottle is *completely empty and the old label removed or defaced* before the waste is added.
* **Do not overfill** waste containers. Leave a sizable amount of head space in the container to allow for expansion and safe transportation — 10% head space is a good rule of thumb.
* **Do not mix solids with liquid waste.**
* **Liquid-filled small containers** such as vials and Eppendorf tubes:
  + - Double-bag containers in clear plastic bags to allow visual inspection by EH&S waste technicians.
    - Containers bagged together must contain liquids or liquid mixtures with the same chemical constituents.
    - Seal each bag individually.
    - Accurately list the bag's contents and chemical constituents on the hazardous waste tag.

**Please contact us if you have a question or need supplies at hazardouswaste@oregonstate.edu**