

Oregon State University Health and Safety Committee **Summary of the December 16, 2009 meeting**

Members present: Martha Adams, Drew Desilet, Rainier Farmer, Bryan Feyerherm, Joyce Fred, Gary Fuszek, Karin Hardin, Sherri Hawkins, Dan Kermoyan, Jim Kiser, Heidi Melton, Kay Miller, Becky Paasch, Jennifer Stewart (chair)

Members absent: Mike Collins

APPROVAL OF MINUTES. November minutes approved.

INCIDENT STATISTICS AND REPORTS.

Tibia break from Nov. update – professor visiting a foreign country did not want to file a claim at the time, would be reimbursed through normal insurance.

Wooden ladder update – Drew followed up with making sure all ladders in Food Service meet OSHA regulations and any that do not will be removed.

Bates Hall sidewalk fall – facilities will be checking the sidewalk location for needed repairs which caused a person to trip and fall

30th Street construction area – Dan spoke with Andy Gray and the following day sidewalks and roadways were cleared of construction equipment and vehicles for safer travel

Disposable scalpel puncture – procedures were not followed and were reviewed with employee.

Student employee ergonomic issues – ergonomic improvements were made. Student will report any further problems.

Employee experiencing vertigo on ladder – claim was denied, not work related

Potential rabies exposure – patient currently receiving post-exposure vaccinations. Discussed university policy and rabies vaccinations – currently the university does not provide vaccinations. Forestry has rabies vaccinations through grants and outside funding.

Back strain lifting dog – Becky will provide details at next meeting.

Chainsaw leg injury – student was not wearing required protective clothing and was cutting alone. Their supervisor will implement improved safety training and will utilize existing chain saw safety training conducted by the Forestry dept.

SAFETY INSPECTION REPORT.

Members notify Dan Kermoyan if they would like to accompany the inspectors on an inspection.

POLICY AND PROCEDURE REVIEW

No policies or procedures were reviewed.

Next up – Lab Safety Policy

SAFETY TRAINING UPDATE.

Safety training recorded by Environmental Health and Safety for October occurred in 44 departments and included:

- 31 initial – blood borne pathogen/lab bio-safety
- 15 refresher – blood borne pathogen/lab bio-safety
- 23 animal handler
- 18 respirator fit test and training
- 17 acknowledgement of safety training/hazard communication
- 12 golf/utility cart
- 5 office safety
- 65 lock-out/tag-out
- 5 initial - unsealed isotopes
- 2 refresher – unsealed isotopes
- 1 refresher – nuclear gauge user
- 17 initial – sealed radioactive source
- 18 x-ray machines

ACTION ITEM UPDATES.

- A. Dan mentioned that at the last Safety Coordinators seminar Safety Training Documentation software was introduced. It was suggested that at a future UHSC meeting that the software be presented to the committee for use in campus departments. Dept record Excel files can be uploaded into the software. For student employees, supervisors will need to be assigned to each student to allow for Banner input. *Jennifer will arrange for a software presentation meeting & Dan Harlan or Kay Miller can be contacted for more information.*
 - B. Committee would like to see more manager/supervisor involvement with student employee safety, but cannot force compliance. Student employees are eligible for worker's compensation and regulated under OSHA guidelines. EH&S will track student training if it has been inputted into their record keeping.
 - C. Jennifer will suggest to Public Safety that they remind the campus of the new laws regarding driving and cell phone use beginning Jan. 1st. Need clarification on how this affects utility vehicles.
 - D. The AED policy was approved by Mark McCambridge; Jennifer will request from Administration that the policy be posted on the OSU web site.
 - E. Campus AED's have been purchased (20 units). They will be mounted in January in public assembly areas.
 - F. 2010 Goals
 1. Implement safety training documentation software.
 2. Incident & inspection reports submitted to Deans/Dept Heads along with fiscal impact on their department.
 3. Safety training information & updates access for supervisors on EH&S website.
 4. Participate in the [Power Up Challenge](#) by suggesting safety training for participants.
 5. Safety advertisements in OSU Today / Barometer / Blackboard.
- *** Send other suggestions to Jennifer

ACTION ITEMS

- A. Kay will arrange a meeting time for the safety training documentation software presentation
- B. Jennifer will contact Public Safety about drivers and cell phone law being implemented Jan. 1st.
- C. Campus newly purchased AED's will be mounted in January.
- D. Becky will update on the dog lifting back injury

NEXT MEETING. Wednesday, January 27, 2:00 – 3:30 pm, **Dixon Rec- Upper Classroom**
(location may change if safety documentation software is presented)

Future meetings:

<u>Date</u>	<u>Building</u>	<u>Room</u>
January 27, 2010	Dixon Rec	Upper Classroom
February 24, 2010	Dixon Rec	Upper Classroom
March 24, 2010	Dixon Rec	Upper Classroom
April 28, 2010	Weatherford	Tower Conference Room
May 26, 2010	Weatherford	Tower Conference Room
June 23, 2010	Weatherford	Tower Conference Room
July 28, 2010	Oak Creek	201
August 25, 2010	Oak Creek	201
September 22, 2010	Oak Creek	201

* Enter through the lobby; room 197 has restricted access.

DISTRIBUTION:

Committee members

Mark McCambridge, Vice President for Finance and Administration

John Cassady, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety