

Oregon State University Safety Committee
Summary of the February 25, 2009 meeting

Members present: Martha Adams, Ranya Adkinson, Jim Ervin, Rainier Farmer, Joyce Fred, Gary Fuszek, Karin Hardin, Dan Kermoyan, , Heidi Melton (chair), Kay Miller, Jennifer Stewart

Members absent: Bryan Feyerherm, Jim Kiser, Brian Lilley, Mark Uhden

Guest present: Steve LeBoeuf, Manager, Environmental Health and Safety

INTRODUCTIONS. New members introduced: Sherri Hawkins, Business Services; Mike Collins, Public Safety; Stacey Semevolos, Veterinary Medicine; and Viki Taylor, University Housing and Dining.

APPROVAL OF MINUTES. Minutes approved.

ACCIDENT STATISTICS AND REPORTS. Heidi noted that the individual injured by falling on ice in a parking lot has a history of not reporting accidents and not seeking treatment (incident occurred 12/24, was reported 12/29, treatment sought 1/21/09). The chair involved in two separate accidents (with same employee) has been taken out of service but not disposed yet pending possible SAIF examination.

SAFETY INSPECTION REPORT. Reports of completed inspections are available on the EH&S web page.

POLICY AND PROCEDURE REVIEW. No policies to review this month.

SAFETY TRAINING UPDATE. Safety training recorded by Environmental Health and Safety for December and January occurred in 39 departments and included:

- 62 bloodborne pathogen
- 12 intro to lab safety – fume hood
- 40 intro to lab safety – OSHA
- 42 intro to lab safety - waste
- 13 animal handler safety
- 22 respirator fit test and training
- 15 acknowledgement of safety training/hazard communication
- 77 fall protection
- 1 nuclear gauge
- 11 initial - unsealed isotopes
- 3 refresher - unsealed isotopes
- 4 lab hazard awareness (initial or refresher)
- 3 sealed radioactive materials
- 157 x-ray machines
- 8 hazwoper refresher

ACTION ITEM UPDATE.

Bill White, SAIF, is available to provide safety committee training. He could be invited to departmental safety committee meetings and/or a Department/Unit Safety Coordinator seminar in the future.

NEW BUSINESS/PRESENTATION.

Steve LeBoeuf provided information on proposed changes to the University Safety Committee (USC). There has been overlap of responsibilities between the USC and the Occupational Health Committee (OHC). Suggested changes should reduce redundancy and help to provide better, more timely information to departments.

The OHC was originally formed to address animal handler safety, but has grown to include many more programs.

It is proposed that the USC becomes the University Health and Safety Committee (UHSC). Some new members may need to be added, from areas such as Athletics, Research Office, Lab Animal Resources, Student Health Services, and the Memorial Union.

Major topics would be divided between either a health program or a safety program. Separate groups would create and review policies and procedures for the two different categories. Reports are to be generated and reviewed, then forwarded to upper administration. Recommendations will be made to upper management to achieve better compliance. Accident reports and statistics will continue to be reviewed each month.

Health programs would include first aid, asbestos, respirators, hearing conservation, animal handlers, biological safety, radiation safety, and chemical safety. All other programs are covered in the safety category.

Fire and life safety reports will be forwarded to upper administration on an annual or semi-annual basis.

Bylaws of the committee, including membership terms, officers, etc., will need to be revised.

Some departments (UHDS, Recreational Sports) are doing a good job of tracking training. EH&S has been tracking safety training for OSU employees for several years. There are a lot of systems from which to pull information, including Banner (EH&S has direct access) and PeopleAdmin (EH&S gets regular downloads of information on new employees). Occupational Medicine and the Research Office are working with EH&S on integrating information into a single source, or at least reducing the number of places data is stored. Student information in Banner is minimal, and is not considered a priority at this time.

Business Centers may be a good place for centralized training records. Environmental Health and Safety's software program, EHSA, is being modified to allow individuals and

supervisors access to see training records. In the future, it may be further modified to allow departments to input records directly, or to dump information to a file to be imported into EHSA.

EH&S will begin providing more reports at each UHSC meeting for review and discussion.

NEXT MEETING.

The next meeting will be held Wednesday, March 25, 2:00 pm in the MU Board Room.

DISTRIBUTION:

Committee members

Mark McCambridge, Vice President for Finance and Administration

John Cassady, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety