

Oregon State University Health and Safety Committee **Summary of the February 24, 2010 meeting**

Members present: Martha Adams, Mike Collins, Drew Desilet, Jim Ervin, Rainier Farmer, Bryan Feyerherm, Joyce Fred, Gary Fuszek, Karin Hardin, Sherri Hawkins, Dan Kermoyan, Jim Kiser, Heidi Melton, Kay Miller, Becky Paasch, Jennifer Stewart (chair), Terese Keller (Guest – EH&S)

Members absent:

APPROVAL OF MINUTES. January minutes approved.

INCIDENT STATISTICS AND REPORTS.

First Aid 1/4/10: Needlestick (Student Health) – Freak accident. The safety mechanism on the needle should have activated after use.

Medical 7/8/08: Foot injury after AK trip (Forestry) – Current medical issues are connected to a trip to Alaska in July/Aug 2008. Pain began after this trip. Issue – there is a problem with injury reports being submitted weeks or months after an incident.

Medical 12/10/09: Blackberry thorn puncture (Forestry) – Blackberry thorn was not immediately removed and became infected.

Medical 1/13/10: Rice bag lifting injury (UHDS) - student admitted to not following proper lifting techniques. Supervisor will follow up with training. Student should have used a cart and the freight elevator.

Time Loss 1/11/10: Equipment overuse injury (Forestry) – Employee stopped working for OSU in December and reported the injury in January. Issue - who are OSU's temp tech's and Para Professionals? Who trains them? These positions are not hired through OSU Human Resources, but through individual departments. There is not very much documentation of these employees. The committee feels all employees, regardless of position title, should receive the same safety training. Issue for management. Temporary hiring agencies cover workers comp in these cases, not OSU. Heidi will collect & share statistics for temporary hires and associated time loss.

UHDS is working with lead workers/staff to help prevent accidents, including the mandatory use of cutting gloves in situations that require them.

SAFETY INSPECTION REPORT.

Members notify Dan Kermoyan if they would like to accompany the inspectors on an inspection.

- Initial Inspections for March
 - 03/02 0900 – Hyslop Farms
 - 03/03 1330 – Pharmacy Bldg
 - 03/04 0900 – Memorial Union
 - 03/09 0900 – COAS Shops

- Reinspections for March
 - 03/16 0900 – Gleeson Hall
 - 03/16 1000 – ESF
 - 03/17 1330 – La Sells
 - 03/17 1430 – Weigand
 - 03/18 0900 – Softball & Goss Stadium

POLICY AND PROCEDURE REVIEW

No policies or procedures were reviewed.

EH&S will submit Lab Safety Policy to committee at a later date

SAFETY TRAINING UPDATE.

In January, EH&S recorded the following trainings in 28 different departments:

21	Bloodborne pathogens/lab biosafety
37	Animal Handler safety
6	Respirator use and fit test
4	Acknowledgement of safety training/Hazard communication
10	Forklift
1	Golf cart/utility vehicle
2	Office safety
39	Workers' Compensation
5	Isotope user orientation
5	Isotope user refresher
3	Radiation Center safety
5	X-ray user

ENVIROMENTAL HEALTH & SAFETY ASSISTANT SOFTWARE

Kaye presented software to maintain safety training records

- Anyone can use the software that possess an onid acct – contractors need to obtain a temporary acct.
- Student safety training records can be included
- Records include completed training as well as future training
- Supervisor information is incomplete – records are downloaded from Banner. Many students/temps are not associated with an individual supervisor but supervisors that access this software can add this information
- Currently have to manually remove former employees but there is an archive of employees if re-hired
- OSU employees may take any safety training they request
- Trainers such as EH& S and Dixon Rec will enter safety training information into the database after training is completed
- EH&S can control confidentiality issues through limited access to the database
- Papers copies of training records are kept by EH&S and Dixon Rec
- Questions
 - Can safety coordinators be input as supervisors?

- Can data input be centralized through EH&S through form categories?
- Should supervisors input non-EH&S or non-Dixon Rec training themselves?
- Future upgrades include listing employee training needs and supervisors responsible for individual employees

ACTION ITEM UPDATES.

- A. Drew will determine the location of the wet floor fall in Marketplace West
 - Completed
- B. Jennifer will continue to follow up with public safety and utility vehicle cell phone use
 - Campus and local police believe that non-utility vehicle cell phone use is a secondary infraction. The Governor’s office may favor this as a primary infraction.
 - Need to review the actual law to determine the level of law enforcement
 - Utility vehicles may use cell phones and two-way radios in the course of work related duties
 - Bicycles are included in this law
 - Mike Collins will follow up on the primary vs. secondary infraction level
- C. Jennifer will coordinate a work group for Power Up Challenge activities
 - Jennifer and the work group have met and are determining activities that the committee will present

NEW BUSINESS

- A. Sherri and Drew will research golf cart training and safety on campus. Committee feels that all OSU golf carts should have visible identification on them indicating they belong to OSU.

OLD BUSINESS

None

ACTION ITEMS

- A. Heidi will collect & share statistics for temporary hires and associated time loss.
- B. EH&S will submit Lab Safety Policy to committee at a later date
- C. Mike Collins will follow up on whether vehicle cell phone use is a primary or secondary infraction
- D. Sherri and Drew will research golf cart training and safety on campus.

NEXT MEETING. Wednesday, March 24, 2:00 – 3:30 pm, **Dixon Rec, Upper Classroom**

Future meetings:

<u>Date</u>	<u>Building</u>	<u>Room</u>
March 24, 2010	Dixon Rec	Upper Classroom
April 28, 2010	Weatherford	Tower Conference Room
May 26, 2010	Weatherford	Tower Conference Room
June 23, 2010	Weatherford	Tower Conference Room
July 28, 2010	Oak Creek	Rm 201
August 25, 2010	Oak Creek	Rm 201
September 22, 2010	Oak Creek	Rm 201

DISTRIBUTION:

Committee members

Mark McCambridge, Vice President for Finance and Administration

John Cassady, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety