

Oregon State University Health and Safety Committee **Summary of the February 23, 2011 meeting**

Safety Committee Roster: Martha Adams, Jim Ervin, Joseph Evans, Rainier Farmer, Bryan Feyerhem, Joyce Fred, Gary Fuszek, Karin Hardin, Sherri Hawkins, LaDonna Johnson (alt. for Martha Adams), Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart, Viki Taylor (alt. for Joe Evans), Chuck Yutzie

Members present: Martha Adams, Rainier Farmer, Joyce Fred, Karin Hardin, Sherri Hawkins, Dan Kermoyan, Michael Mayers, Heidi Melton, Kay Miller

Members absent: Jim Ervin, Bryan Feyerhem, Gary Fuszek, Ricardo Letelier, Jennifer Stewart; Joseph Evans, Mathew Rodgers

APPROVAL OF MINUTES. January minutes approved.

INCIDENT STATISTICS AND REPORTS.

1. 01/07/11 Vet Med – back strain – Moving desks, computers, & file cabinets. Question was raised...why wasn't Facilities called for assistance with this task?
2. 01/05/11 Vet Med Exposure to doxorubicin. Matt Philpott followed up regarding this incident 4 people weren't exposed since they were wearing respirators. Martha said there wasn't any documentation that they were not fitted and trained for respirator use. Follow-up needed regarding respirator training.
3. 5 -Burns in Dining Services – discussion regarding possibility of just being better at reporting accidents and/or the likelihood of accidents being greater in dining services than other departments on campus. Per Heidi, repeat offenders found, training is consistently being completed.
4. Discussion with group of the "Comparison of Annual Totals Report". Discussed possibility of including summary of what the numbers indicate overall on the report to clarify the data presented.

SAFETY INSPECTION REPORT. – Please refer to Jim Patton for schedule

SAFETY TRAINING UPDATE

For the month of February 2011, EH&S recorded the following training, which occurred in 27 departments:

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| 10 | Blood borne pathogens/laboratory biosafety (initial or refresher) |
| 16 | Animal Handler safety |
| 14 | Respirator training and fit test |
| 7 | Acknowledgement and hazcomm |
| 4 | Golf/utility cart |
| 5 | Office/general safety |
| 5 | Isotope user refresher |
| 4 | X-ray training |
| 1 | Nuclear gauge refresher |
| 8 | Lab Hazard Awareness (initial or refresher) |

OLD BUSINESS

- A. Department Reports subcommittee is continuing its work creating mock-up reporting for Deans, Dept Heads, etc.
- B. Policy 202 – List of Personal Protective Equipment – awaiting response from Mark McCambridge about bicycle helmet use.
- C. Dan checked the OSHA regulations for Agriculture regarding the hay loft and found no regs regarding the stacking of hay bales.
- D. Kay has scheduled Safety in Motion program training With Bill White for March 16th & 17th – may be move out one week. We will begin training employees first & then possibly list in OSU Today to advertise training available for all who wish to sign-up for it.
- E. Discussion regarding Fire Extinguishers use – OSHA code states you must be trained to use extinguishers. They are In our hallways due to building codes. Good video available showing how to use if needed for training.
- F. Bicycle Helmets – continued discussion regarding policy – question brought up regarding where does OSHA fall on topic?

NEW BUSINESS

1. Animal Exposure Control Policy and Procedure – presented to committee for approval. Approval granted.
2. Chair Elect Nominations – Joe Evans, Mike Mayers, Bryan Feyerhem & Jim Ervin
3. Review of Member Roster – Would like a representative from Vet Med, Forestry & COAS.
4. Flip Chart updates – is accident reporting process included?
5. Kay distributed the new Acknowledgement of Safety Rules, Emergency Procedures and Hazard Communication Training form, which is available on-line or via hard copy. It was suggested that the Emergency Procedures flip chart be included also. Kay will work on incorporating it into the form.

ACTION ITEMS

1. New forms to be presented at next meeting by Kay
2. Kay has all the policies in word documents with traced changes, will send them to Karin & approach web person to get the items updated on the website. Suggestion given to add last review date to the web docs.
3. Review of Member Roster – Would like a representative from Vet Med, Forestry & COAS. Karin and Dan to follow-up regarding.

NEXT MEETING. March 30th, 2:00 – 3:30 pm, **Student Health Center, Conference Room A**

Follow-up Items:

- A. Bicycle Signage - walk zones – handled by Facilities
- B. Policy 204 - Matt discussed the “areas of rescue” plans and the lack of maps of evacuation in each building. Plans must be made per building, policy should be general. End of year time-line for completion of project.

DISTRIBUTION:

Committee members

Mark McCambridge, Vice President for Finance and Administration

Rick Spinrad, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety