

Oregon State University Health and Safety Committee **Summary of the January 26, 2011 meeting**

Safety Committee Roster: Martha Adams, Jim Ervin, Joseph Evans, Rainier Farmer, Bryan Feyerhem, Joyce Fred, Gary Fuszek, Karin Hardin, Sherri Hawkins, LaDonna Johnson (alt. for Martha Adams), Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart, Viki Taylor (alt. for Joe Evans), Chuck Yutzie

Members present: Jim Ervin, Rainier Farmer, Bryan Feyerhem, Gary Fuszek, Karin Hardin, Sherri Hawkins, Dan Kermoyan, Michael Mayers, Heidi Melton, Matt Rodgers, Jennifer Stewart

Members absent: Martha Adams, Ricardo Letelier, Joyce Fred, Kay Miller, Chuck Yutzie, LaDonna Johnson, Joe Evans

APPROVAL OF MINUTES. December minutes approved.

INCIDENT STATISTICS AND REPORTS.

1. 12-01-10 Vet Med Crypto Exposure – no update available – discussed need for Vet Med representation on committee.
2. General – Trip/Fall mentioned Milam stairs – have rubber lip which causes trip/falls. – Gary to follow-up regarding.
3. 12-13-10 Time Loss Claim - discussed issue with safety, bucket of rags caught fire while employee using torch.
4. 12-17-10 Team Oregon claim reported 3 weeks after injury due to vacation time.

Committee will review Annual Comparison report at the next meeting.

Jim Patton to be invited to next meeting to discuss Fire Extinguisher Policy, possible training

SAFETY INSPECTION REPORT. – see Agenda

SAFETY TRAINING UPDATE

For the month of January 2011, EH&S recorded the following training, which occurred in 24 departments:

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| 12 | Blood borne pathogens/laboratory biosafety (initial or refresher) |
| 13 | Animal Handler safety |
| 7 | Respirator training and fit test |
| 12 | Acknowledgement and hazcomm |
| 4 | Office/general safety |
| 4 | Isotope user orientation |
| 15 | X-ray training |
| 1 | Sealed (radiation) source orientation |
| 8 | Isotope user refresher |

OLD BUSINESS

- A. Kay will add the SAIF ergonomic training link to the Acknowledgement of Safety form on the EH&S website.
- B. Policy 202 to be reviewed by the committee.
- C. Department Reports subcommittee is continuing its work.
- D. Matt Rodgers and others will work on developing university policies for the use of elevators during evacuations and the use of fire extinguishers.
- E. Bicycle Signage – Karin stated signs are being put back up.
- F. Kay is on track updating the policy & procedure revision dates – look for update at next meeting.
- G. Matt discussed the “areas of rescue” plans and the lack of maps of evacuation in each building. Plans must be made per building, policy should be general. End of year time-line for completion of project.

Ergonomic Training Video – Heidi shared a link by email to the SAIF ergonomic training videos which are useful for the office environment. Dixon Rec has shared it with their staff and noted it is difficult to adjust office equipment to student employees as they are coming and going frequently. Safety in Motion may be a better general ergonomic program. Kay will add a link to the Acknowledgement of Safety form on the EH&S website.

Subcommittee on Department Reports – on-going

Safety in Motion – on-going

Policy 102: Emergency Response – the OSU Emergency Mgt Team is currently developing a campus-wide evacuation plan and involves a steering committee. Elevator use during evacuations is no longer considered taboo but no official university policy yet. Buildings egress signage will be developed. If people cannot exit a building (i.e. disabled persons), procedures need to be developed for safe locations in each building. UHSC, Emergency Mgt., Facilities, EH&S, Public Safety are all involved in this process. Matt Rodgers and others will work on developing university policies for the use of elevators during evacuations and the use of fire extinguishers for building managers to develop local building evacuation plans.

NEW BUSINESS

1. Train the Trainer for motion training discussed. Dixon Rec would be good location to begin this process.

ACTION ITEMS

- A. Dan will check the OSHA regs for Agriculture regarding the hay loft.
- B. Safety in Motion program is being developed – by Kay – will schedule every Quarter.
- C. Committee will review Annual Comparison report at the next meeting.
- D. Heidi – Bicycle Helmets Policy update to be sent.

NEXT MEETING. February 23, 2:00 – 3:30 pm, **Student Health Ctr, Conference Room A**

Future meetings:

<u>Date</u>	<u>Building</u>	<u>Room</u>
February 23, 2011	Student Health Ctr	Conference Room A
March 23, 2011	Student Health Ctr	Conference Room A

DISTRIBUTION:

Committee members

Mark McCambridge, Vice President for Finance and Administration

Rick Spinrad, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety