

Oregon State University Health and Safety Committee
Summary of the June 24, 2009 meeting

Members present: Mark Collins, Bryan Feyerherm, Joyce Fred, Sherri Hawkins, Dan Kermoyan, Heidi Melton, Kay Miller, Becky Paasch, Jennifer Stewart, Viki Taylor for Drew Desilet

Members absent: Martha Adams, Ranya Adkinson, Jim Ervin, Rainier Farmer, Gary Fuszek, Karin Hardin, Jim Kiser

MAY MEETING. Meeting consisted of UHSC members completing a safety walk of a portion of campus (exterior only). Results will be compiled and forwarded to Facilities Services as appropriate.

APPROVAL OF MINUTES. Minutes of the April meeting approved.

ACCIDENT STATISTICS AND REPORTS. There were more animal bites than usual. Becky believes the number will increase proportionally with increased case loads. In response to the pig bite, procedures have been implemented – no one is to enter the area with the pig alone, and better restraints are being used. Becky will look into what the Vet Med procedures are for handling animals, especially with regard to restraints.

A Developmental Engineer (~15-year employee) was injured while trying to lift a steel plate in the Merryfield shop. The safety training requirements (especially for non-shop workers) for working in the shop need to be reviewed. Refresher training might be necessary.

Dan will look into the forklift training provided at the Hermiston Experiment Station, the age of the injured worker, and the appropriateness of having a student run a forklift.

In response to the needle stick, Veterinary Medicine issued a department-wide reminder about proper sharps disposal. The injured worker refused medical treatment. The needle was assumed to be clean/unused.

Dan will investigate the autoclave injury.

Joyce will check into whether a special agreement needs to be in place between USDA and OSU Extension when the USDA is providing food for kids through Extension Service programs.

The individual with a hearing loss claim is having an independent medical exam.

The OUS employee who was injured by tripping down stairs is back to work and the stair treads have been replaced.

SAFETY INSPECTION REPORT. The committee will review Corvallis Fire Department reports for repeat violations.

POLICY AND PROCEDURE REVIEW. No policies were reviewed.

SAFETY TRAINING UPDATE. Safety training recorded by Environmental Health and Safety for April and May occurred in 38 departments and included:

- 8 bloodborne pathogen/lab biosafety
- 3 biosafety lab 3
- 17 infectious waste management
- 51 animal handler safety
- 20 respirator fit test and training
- 25 acknowledgement of safety training/hazard communication
- 85 back care and how to lift
- 80 confined space awareness
- 22 confined space entrant/attendant/supervisor
- 4 office safety
- 20 golf/utility cart
- 3 initial - unsealed isotopes
- 1 sealed radioactive materials (initial or refresher)
- 4 x-ray machines

OLD BUSINESS UHSC Charter and member roles (revised).

Changes were discussed and will be incorporated into a new draft. The final draft will be sent electronically to members for review.

Nominations are open for committee officers. Members who would like to volunteer or offer a nomination should contact Kay (kay.miller@oregonstate.edu).

Sample reports for department chairs/managers were distributed. VPs may get summary reports with breakdowns by department/cost/type of injury or other information.

For a variety of reasons, no comparative reports are available from other universities. After a while, OSU departments will be able to compare their own reports from year to year.

It was suggested that the reports go to more than just the department heads/chairs/directors. Business Centers, Departmental Safety Committees, Department/Unit Safety Coordinators could also use the information.

In addition to the required members, the charter will (generically) indicate suggested membership and criteria for determining inclusion on the committee.

Membership will be reviewed each year in May or June (once the committee interest lists are available). Officer and membership changes will be effective each July.

A work group (Heidi, Dan, Joyce, Bryan, Jennifer) will meet to discuss frequency, format, information to include, electronic formatting for sortability, narrative, suggestions for how the recipients can use the information, and whether reporting guidelines should be included in the committee charter as an appendix.

ACTION ITEM UPDATES

- A. The hearing conservation policy will be modified per comments received at the meeting. **Members** should submit suggested changes to Dan for consolidation. **EH&S** will clarify and issue a new draft for review at the next regular meeting. *In process.*
- B. **Joyce and Dan** will work on fleshing out the UHSC Charter. **Members** should submit suggestions to Dan and Heidi. *Revised charter presented and discussed.*
- C. **Kay** will distribute maps and forms for the Campus Safety Walk. *Done.*

ACTION ITEMS.

- A. **Becky** will look into what the Vet Med procedures are for handling animals, especially with regard to restraints.
- B. **Dan** will look into the forklift training provided at the Hermiston Experiment Station, the age of the injured worker, and the appropriateness of having a student run a forklift.
- C. **Dan** will investigate the autoclave injury.
- D. **Joyce** will check into whether a special agreement needs to be in place between USDA and OSU Extension.
- E. A work group (**Heidi, Dan, Joyce, Bryan, Jennifer**) will meet to discuss accident reporting.

NEXT MEETING. Wednesday, July 22, 2:00 – 3:30 pm, MU Board Room

DISTRIBUTION:

Committee members

Mark McCambridge, Vice President for Finance and Administration

John Cassady, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety