

Oregon State University Health and Safety Committee

Summary of the March 30, 2011 meeting

Safety Committee Roster: Martha Adams, Jim Ervin, Joseph Evans, Rainier Farmer, Bryan Feyerhem, Joyce Fred, Gary Fuszek, Karin Hardin, Sherri Hawkins, LaDonna Johnson (alt. for Martha Adams), Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart, Viki Taylor (alt. for Joe Evans), Chuck Yutzie

Members present: Martha Adams, Jim Ervin, Rainier Farmer, Bryan Feyerhem, Joyce Fred, Karin Hardin, Sherri Hawkins, Dan Kermoyan, Michael Mayers, Heidi Melton, Jennifer Stewart, Sergeant Axe

Members absent: Gary Fuszek, Ricardo Letelier, Joseph Evans, Kay Miller

APPROVAL OF MINUTES. February minutes approved.

INCIDENT STATISTICS AND REPORTS.

1. 02/09/11 First Aid – Fell down stairs, tried to catch self on handrail – nothing that caused fall from review of incident.
2. 02/10/11 First Aid – elevator exit, scraping shins – prompted discussion around emergency procedures regarding elevators. Past process states Do not use elevators simple and easy to remember. Since 911 some on committee believe elevators deemed okay to use in case of emergency in some cases. Flip Chart includes this data.
3. 02/11/11 First Aid – Harrower incident. Dan has discussed with NWREC, awaiting further information from dept.
4. 02/28/11 First Aid - DNA gel small volume of buffer splash up onto chin. Karin to follow-up regarding.
5. 02/09/11 Medical Treatment - guide roller on band saw came loose – Dan to follow-up with regarding procedure/process. Forestry Shop

SAFETY INSPECTION REPORT APRIL:

1. CORDLEY HALL: 5TH @ 8:00 AM
2. FACILITY SHOPS/PHYSICAL PLANT: 14TH @ 9:00 AM
3. NASH HALL: 7TH @ 8:00 AM
4. TRANSPORTATION SERVICES/MOTOR POOL: 6TH @ 1:30 PM
5. PEAVEY HALL: 11TH @ 1:30 PM
6. PHARMACY BUILDING: 12TH @ 9:00 AM
7. MANCHESTER RIDING ARENA/EQUESTRIAN CENTER: 4TH @ 1:30 PM

SAFETY TRAINING UPDATE

For the month of March 2011, EH&S recorded the following training, which occurred in 39 departments:

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| 10 | Bloodborne pathogens/laboratory biosafety (initial or refresher) |
| 10 | Animal Handler safety |
| 7 | Respirator training and fit test |
| 7 | Acknowledgement and hazcomm |
| 19 | Golf/utility cart |
| 3 | Office/general safety |
| 3 | Isotope user refresher |
| 32 | X-ray training |
| 1 | Nuclear gauge refresher |
| 1 | Radiation Center orientation |
| 1 | Radioisotope shipper |
| 30 | Safety In Motion |

OLD BUSINESS

1. Department Reports subcommittee is continuing its work creating mock-up reporting for Deans, Dept Heads, etc.
2. PPE policy to exclude bicycle helmet suggestion at this time.
3. Safety in Motion program training With Bill White for March 16th & 17th – 14 people total attended. Considering dates and availability of only staff members at that time, feel that the attendance number was okay.
4. Emergency Procedures Flip Chart adding do not use Fire Extinguishers unless trained to do so & info regarding elevator use. A draft copy will be presented to the Committee for review once completed.

NEW BUSINESS

1. New Chair Elect is Bryan Feyerhem
2. Golf Cart Use – Sherri distributed and reviewed with committee research data captured from survey taken by her from departments on campus that we are aware of that have golf carts, TAPS & OSP/DPS. Suggestions for updates to our current policy were suggested. A sub-committee will be formed to review all the data again with updates and present suggestions to the entire committee at the May meeting.
3. Discussed having inspection schedule placed online possibly for ease of use.

ACTION ITEMS

1. Kay has all the policies in word documents with traced changes, will send them to Karin & approach web person to get the items updated on the website. Suggestion given to add last review date to the web docs.
2. Review of Member Roster – Would like a representative from Vet Med, Forestry & COAS. Karin and Dan to follow-up regarding.
3. Kay distributed the new Acknowledgement of Safety Rules, Emergency Procedures and Hazard Communication Training form, which is available on-line or via hard copy. It was suggested that the Emergency Procedures flip chart be included also. Kay will work on incorporating it into the form.
4. UHDS follow-up regarding what are they doing regarding training for burns, etc.
5. Dan will follow-up with Forestry regarding how they complete training for person(s) who utilize their shop and discuss “best practices”.

NEXT MEETING. April 27th 2:00PM – 3:30PM Location: TBD

FOLLOW-UP ITEMS:

- A. Bicycle Signage - walk zones – handled by Facilities
- B. Policy 204 - Matt discussed the “areas of rescue” plans and the lack of maps of evacuation in each building. Plans must be made per building, policy should be general. End of year time-line for completion of project.
- C. Bicycle Helmets use on campus – review in 6 months

DISTRIBUTION:

Committee members

Mark McCambridge, Vice President for Finance and Administration

Rick Spinrad, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety