

Oregon State University Health and Safety Committee **Summary of the October 27, 2010 meeting**

Members present: Jim Ervin, Joseph Evans, Rainier Farmer, Bryan Feyerherm, Sherri Hawkins, Dan Kermoyan, Mike Mayers, Heidi Melton, Kay Miller, Matt Rodgers, Jennifer Stewart

Members absent: Martha Adams, Joyce Fred, Gary Fuszek, Karin Hardin (chair), Ricardo Letelier

Guests present: Aaron Williams, USDA; Erin Bagley/Cindy Rossi (ROTC)

INTRODUCED NEW MEMBER: Matt Rodgers – Campus Emergency Coordinator, Facilities Services

APPROVAL OF MINUTES. September minutes approved.

INCIDENT STATISTICS AND REPORTS.

9/8/10 Medical Treatment – strain (OSU Sheep Center) – student previously had tractor training and will be re-trained. May also be reassigned due to accident history.

9/10/10 Medical Treatment – back (RV Wecoma) – OSU marine research vessels are covered 24/7. Claim was processed through the state.

9/16/10 Time Loss – contusion (Vet Med) – claim is under investigation

9/22/10 Time Loss – respiratory (Greenhouse) – employee exposed to dust & mold and was back to work within the 3-day waiting period for time loss claims.

Date Not Specified, Time Loss – leg pain (Rec Sports) – Dixon Recreation is looking at ergonomics and Dan Kermoyan will train focusing on desk work. Heidi Melton will send out online videos pertaining to ergonomics.

Note: New employee orientation ergonomics training – Kay has been working with the Business Center on ergonomics training for new employees. The Business Center can then share the information with new employees including EH&S pamphlets and booklets. Information can currently be found under the new employee website and is noted in new employee letters. Dan & Karin will arrange for a computer display and Heidi will share online information at a future meeting.

SAFETY INSPECTION REPORT.

Health/Safety Inspection Report

- Initial Inspections for November: TBA
- Reinspections for Novemeber: TBA

Jim Patton will be providing pre-inspection check lists. Re-inspections are usually six weeks after the initial inspection – gives time to fix problems. Jim will contact building contacts if problems are

not corrected and the expectation is that they will be fixed. You can contact Jim with any questions.

SAFETY TRAINING UPDATE

For the month of October, EH&S recorded the following training, which occurred in 24 departments:

58	Bloodborne pathogens/laboratory biosafety (initial or refresher)
24	General Laboratory Safety
11	Introduction to Lab Safety (fume hoods, OSHA, waste)
15	Animal Handler safety
11	Respirator training and fit test
13	Acknowledgement and hazcomm
4	Golf/utility cart
6	Isotope user refresher
4	Bone densitometer
15	X-ray training

OLD BUSINESS

Hazardous sidewalk - Dan determined location of sidewalk causing a tripping injury and it will be fixed soon.

Committee elections – Kay will route the charter & guidelines and members can submit nominations for chair and secretary to Karen and Bryan.

Vet Med member - Becky Paasch is no longer and the committee and Vet Med will be sending a new member.

Revision dates - Kay has the latest revision dates on policies and procedures and will give to Sara to update.

Research Vessel AED's – The two larger marine research vessels – R/V Wecoma and R/V Elakha – have onboard AED units. Recommend that smaller vessels have an AED to check out and Dan will contact Ricardo about the possibility if not available already.

Safety in Motion – Kay is working on the program focusing on Facilities Services, Food Service, Agriculture and Dixon Recreation

Policy 202 – Ex.4: List of Personal Protective Equipment

- Individuals should be provided (by employer) their own equipment when sanitation is a concern – helmets, ear plugs or muffs, safety glasses, etc. Supported by EH&S but not currently required.
- Require safety equipment for certain methods of transportation for work purposes including bicycles, skateboards, inline skates, etc. If an employee chooses to not follow this policy they may be disciplined.
- Jennifer will create a draft of the current revisions and comments can be sent to Dan.

NEW BUSINESS

Policy 102: Emergency Response

- Dan will discuss with Jim Patton requirements on fire extinguisher use
- Campus elevator use during building evacuations is currently under review
- Matt shared that campus building emergency procedures need to apply to the individual buildings - there is no one overall plan for all buildings on campus.

Nov. & Dec. Meeting times

- Due to the Thanksgiving and Christmas holidays, the UHSC meeting dates will be moved one week earlier in Nov. and Dec.

ACTION ITEMS

- A. Dan & Karin will arrange for a computer display and Heidi will share ergonomic online information at a future meeting.
- B. Kay and Sara will update policy and procedure revision dates
- C. Dan will contact Ricardo about providing an AED for check out on smaller research vessels.
- D. Jennifer will create a draft of the current revisions to Policy 202 and comments can be sent to Dan.
- E. Dan will discuss with Jim Patton requirements on fire extinguisher use.

NEXT MEETING. November 17, 2:00 – 3:30 pm, **Milam Room 105**

Future meetings:

<u>Date</u>	<u>Building</u>	<u>Room</u>
November 17, 2010	Milam	Room 105
December 15, 2010	Milam	Room 105
January 26, 2011	Student Health Ctr	Conference Room A
February 23, 2011	Student Health Ctr	Conference Room A
March 23, 2011	Student Health Ctr	Conference Room A

DISTRIBUTION:

Committee members
 Mark McCambridge, Vice President for Finance and Administration
 Rick Spinrad, Vice President for Research
 Edward Ray, President
 Vincent Martorello, Director, Facilities Services
 Larry Roper, Vice Provost of Student Affairs
 Sabah Randhawa, Provost and Executive Vice President
 Staff, Environmental Health and Safety