

## University Health and Safety Committee

### Minutes

**Date of Meeting:** May 27, 2020 / Zoom

**Time:** 2:30 – 4:00 pm

**Members in Attendance:** Mike Bamberger, Laura Beaver, Rachel Burgess, Carrie Burkholder, Chandra Char, Marcia Dickson, Keith Foster, Samuel Gras, Stephanie Harrison, Dan Kermoyan, Mike Mayers, Jon-Michael McDaniel, Heidi Melton (Chair), Kay Miller, Ryan Mitchell, Jim Patton, Debi Rothermund (alt), Marcus Silkman, Tarrigon Van Denburg, Dave Warneking for Brian Stroup

**Members Absent:** Martha Adams (alt), Okan Agirseven, Tim Borgen, Tom Doyle (alt), Bryan Feyerherm (alt), Barbara Lerwick (alt), Ariel Leshchinsky, Jennifer McKay, Christina McKnight, Linda Nye, Brian Stroup

**Guests in Attendance:** Matt Ashland (EHS), Eric Cardella (Youth Safety & Compliance), Mark Larson (Crop & Soil Science), Scott Leonard (Linus Pauling Institute), Heidi Schellman (Physics)

**Meeting called to order at 2:30 pm by Heidi Melton, Chair**

### Agenda

#### 1. Call to Order – Introductions

Guests and members introduced themselves

#### 2. April 2020 – approve minutes

No discussion

Mike Bamberger moved that the April 22, 2020 meeting minutes be approved as written; Rachel seconded. Minutes approved.

#### 3. Old Business

##### 3.1 Sub- Committee/Work Group Reports/Assignments

##### 3.1.1 Policy Review Work Group (Dan K) – waiting for status update (at policy committee)

Dan reported that that latest version was routed by Chris Viggiani to all groups, then returned to him; he returned it to EH&S (~2 wks ago); Dan made a couple minor adjustments and sent it back to Chris and is awaiting final approval.

##### 3.1.2 Safety Walks (Kay M) – submit completed walks to UHSC box

If any have been completed, submit to the UHSC box

##### 3.2 Sub- Committee/Work Group Reports – *On hold pending safety policy finalization*

##### 3.2.1 UHSC Goals (Heidi)

Still on hold pending overarching safety policy. Will ask for volunteers for subcommittee.

### 3.3 Action Items Update (pulled from meeting minutes)

- Marcus and Machel Bamberger, Hazardous Waste Safety Officer, to investigate the improper hazardous waste disposal at Cordley. *Thought it had already been addressed. Lab safety did a followup with the PI and person who dumped the material; they are on board with requirements.*
- Marcus will look at the pinch point and discuss engineering, training, and protocols the Dairy Barn. *Looked at area; working on a couple things to prevent future occurrence. Hoping to finalize plan this week.*
- Marcus and Dan will follow up on injuries involving use of a ladder and pounding a stake, with emphasis on whether PPE was used, what training was provided, and whether there are engineering controls that could be put in place to prevent future similar injuries. *DK has not done any followup. Marcus is looking at ways to improve safety. Will follow up further.*
- Dan will follow up on the “Play Day” event at Bend campus and what it means. *Hasn’t had a chance to discuss with the Cascade group. Outdoor Leadership guidelines, was it a sanctioned event? Will discuss further next month. Cascades campus has their own safety group, no representative on this committee. Maybe they and HMSC should have reps on this committee. DK will reach out to them.*

## 4. Accident & Inspection Reports

### 4.1 Accident Reports – prior month (Heidi)

Heidi provided the guests in attendance a general description of what the UHSC reviews with the monthly reports.

Bottle of acid that fell from a ladder – discussion. Not perceived as a normal situation (set bottle on ladder as a matter of convenience). Supervisor stressed PPE in corrective actions (might indicate not used at the time). MS followed up, discussed preventive actions. PPE was not required for the work that involved moving the ladder, so was not worn by the individual who was splashed. Unclear whether the container had a lid; MS emphasized need for lids.

Working from home – preventing injuries due to ergonomic issues. Utilize resources available; workers must report issues early so they can be addressed. SAIF discussion – workers may need to use clamp-based keyboard trays (no drilling required) to be more ergonomic. Workers are allowed to take office chairs home. Sit/stand add-ons available for desks. OSU Today notices have been made frequently. Supervisors need to check in with staff regularly and make sure any injuries are reported immediately. Communicate with supervisors. Heidi will send resource information to committee. OSU will probably be looking at another three months of at-home work, then probably hybrid home/office work for the foreseeable future. Heidi will send information quarterly more directly to groups (in addition to publishing in OSU Today). Heidi will provide information to UHSC for distribution to those they feel should receive it.

The UHSC could ask workers “How are your current operations affected, and how could the UHSC help?” Possibly get a centralized location for COVID-19 response online.

Gloves probably could have helped prevent injury with forage harvester and harrowing crate. Lack of gloves seem to be a recurring issue. Were they available? Were they used? Animal and Rangeland

Sciences has a new safety contact; Carrie will contact her and have her get more involved in these issues and follow up on PPE, etc. Carrie expects safety improvements in that department.

Hole in hot pad – real corrective action should be “replace faulty equipment.” Was this done? Dave Warneking will follow up with Brian. Is equipment routinely inspected? Dave will follow up with the process of how this is done.

#### 4.2 Fire Safety Inspections Update, available online (Jim Patton and Kay M)

Have not resumed initial inspections; following up with old ones. Hoping to begin initial inspections in the next few weeks (after buildings are reoccupied).

EHS Fire and Life Safety group is close to finalizing a web page tool for fire extinguisher checks (a voluntary program). Fire extinguishers must be checked monthly, but there isn't sufficient EHS staff to perform these. If anyone has thoughts on this program, please Email them to Jim Patton. It was noted that there are seven different schools in Weniger; similarly shared buildings will be problematic. The hope is to minimize the number done by EHS. Currently, annual checks are done by EHS.

#### 4.3 Facilities Monthly Life/ Safety Work Orders/ Report (Facility Services)

Richardson Hall had a smoke damper that was making noise; found a bad motor and replaced it.

#### 4.4 On-Call Log / Report of Unsafe Conditions (EHS)

Diesel fuel leak near ALS; cleaned up.

## 5. New Business

### 5.1 Open to UHSC...

Scott Leonard asked about the PPE that was collected from OSU. Mike B reported that it will not be coming back from the state/county. It must be retained by them in case of a COVID-19 resurgence. Mid-June supplies should begin arriving in the US. PPE should be ordered now in order to receive it in a timely manner and to prepare for resumption of research work. Do we know of any good suppliers? Rusty Root in Chem Stores is a good source for information, and may be able to better order the items in bulk.

Dave Warneking has noticed an increase in vehicular speeds. Is this a concern for campus? Jon-Michael responded that there have been no increase in reports from OSP or concerns raised so far. He will keep an eye on it once students return. Remind people how to drive on campus safely.

DK – unofficial poll regarding face coverings. What are departments doing?

- At LPI – will follow state recommendations (probably won't be enforced)
- Tarrigon – PPE requirements are different from personal choices. If working within 6 feet of another person OSU would have to provide PPE. Face masks must be compatible with workspace. Research Office communication contains links to good information. Use of masks – discuss with HR prior to requiring face masks (ADA or other issues may impact ability to wear masks). Don't make departmental rules without discussing with HR about whether your rules are nondiscriminatory and enforceable.
- Carrie – waiting on OSU guidance. Can ask employees to wear masks; provide any available resource information.

- UHDS – providing one face mask per active employee on campus. Made by OSU College of Business or Apparel department, available in different sizes. Not required, but encouraged, in most areas dependent on function. Installed plexiglass barriers to increase safety.
- Heidi S – teachers are very concerned with teaching groups of people over a long period of time (~7 hours/day). What is being done? Good questions. Registrar’s office (limiting classes to 50 people) is working out guidelines. Faculty are in high risk group. Still encouraging working from home as much as feasible.
- Marcia – ordering 2 masks per Extension employee.
- Chandra – how much control does an instructor have over their classrooms, requiring masks, etc.? Those who are hard of hearing have problems with masks. Equal Opportunity and Access and Disability Access Services may need to get involved.
- Dan – masks are not a substitute for the 6’ distancing guidelines per CDC regulations.

OSU Legal, Student Affairs, and others are working on verbiage for a mask policy; should be available probably next week. Guidance will be coming out on use, requirements, who provides, enforcement.

University Marketing – Will there be OSU masks available to buy in bulk?

## 6. Safety Training: Upcoming/ Planned/ Updates

6.1 Submit upcoming/completed training information/records to Kay for recordkeeping

### **SAFETY TRAINING UPDATE**

In May, EH&S recorded the following trainings, which involved 75 departments:

May 2020	Course
18	Bloodborne pathogens/laboratory biosafety
16	Bloodborne pathogens for non-lab workers
18	Bloodborne pathogen awareness
18	Bloodborne pathogen overview
4	Biosafety cabinets
0	NIH guidelines
61	Infection control
12	Back safety and injury prevention
68	Flu season
11	Hazardous waste
2	Hazardous materials shipping awareness
10	Universal waste handling
4	Autoclave safety
2	Formaldehyde safety
3	Lab hazard awareness for non-lab workers
46	General laboratory safety
1	Controlled substances
4	Fume hood safety
2	Liquid nitrogen safety
17	Animal handler safety

5	Noise and hearing conservation
1	Respirator training/fit test
1	Asbestos awareness
1	Behavior-based safety program
5	Compressed gas cylinder safety
104	Cold, flu & transmissible illness prevention
2	Confined spaces
3	Electrical safety
6	Eyewash and emergency showers
2	Fall protection
11	Fire extinguishers
117	Hand washing
18	Globally harmonized system/Hazcomm/SDS
2	Hearing protection awareness
1	Industrial ergonomics overview
8	Ladder safety
5	Lock-out/tag-out
1	Machine guarding
11	Office and general safety
155	Pandemic – slowing the spread
1	Respiratory protection overview
3	Scaffold safety
3	Silica hazards overview
3	Stormwater management program
4	Wastewater management program
10	Supervisor safety responsibilities
3	Isotope user refresher
9	Laser safety
5	Radiation safety for marine technicians
1	X-ray machine safety

In addition, Sam Gras provided international travel safety training to 61 individuals in the College of Business.

## 7. Agenda Item for Next Meeting

### 7.1 Open to the UHSC ...

UHSC members are asked to contact Sam Gras to set up a one-on-one meeting to discuss role on the committee. He is looking forward to collaborating with everyone when he takes on the chair position in July.

General comment – the current public health disaster is making everyone rethink everything they do and how they can do it differently. Workers are evolving and adapting as we go.

#### Action Items:

- Marcus will finalize safety plan for the Dairy Barn
- Marcus will follow up further in injury involving a ladder and pounding a stake (PPE, training, engineering controls, etc.)
- Dan will reach out to Cascades and HMSC about getting representatives for this committee

- Dan will discuss “Play Day” at OSU Cascades and whether it was a sanctioned event
- Heidi will send resource information regarding working at home ergonomics to the committee for distribution
- Heidi will send ergonomic resource information quarterly to groups (departments, etc.) in addition to OSU Today
- Possibly set up a centralized location for COVID-19 response on-line
- Dave Warneking (or Brian Stroup) will follow up on replacement of faulty equipment (hot pad with hole), and what the process is for replacing faulty equipment at UHDS
- UHSC members are asked to contact Sam to set up one-on-one meetings to discuss their role on the committee

**Meeting adjourned 3:35 pm**

**Next Meeting Date / Venue:** June 24, 2020 / Zoom or Milam 119 (TBD)