



Oregon State University

Oregon State University Health and Safety Committee

November 28, 2018

Milam 119, 2:30 – 3:15 pm

Meeting Summary

Members Present: Carrie Burkholder, Marcia Dickson, Bryan Feyerherm (alt), Samuel Gras, Stephanie Harrison, Dan Kermoyan (alt), Barbara Lerwick (alt), Mike Mayers, Heidi Melton (Chair), Kay Miller, Ryan Mitchell, Debi Rothermund, Marcus Silkman, Brian Stroup, Tarrigon Van Denburg, Heather Wall

Members Absent: Ariel Leshchinsky, Christina McKnight, Jim Patton, Aimee Scrivens (alt), Steve Beaudoin, Victoria Heiduschke, Jim Kiser, Roshni Sabedra, Tim Borgen, Jennifer McKay, Rachel Ziegler

INTRODUCTIONS

Meeting was called to order at 2:33 by Heidi Melton, Chair, and members introduced themselves.

APPROVAL OF MINUTES

September and October minutes were reviewed. Heather moved that the September minutes be approved; Marcia seconded. Minutes approved. Stephanie noted that Public Safety is responsible for installation of new blue lights on campus; she is following up with Joe Majeski regarding placement near Kelley/Student Health.

Carrie moved that the October minutes be approved; Heather seconded. Minutes approved. Marcia noted that a SAIF representative will attend Extension's Annual Conference on December 6th.

OLD BUSINESS

- Safety Recognition and Awards – Heidi and Kay will meet with EHS IT on December 19 to discuss setting up an electronic system for nominations.
- Policy Review- Dan will have a draft of overarching safety policy for review next month. Most current safety policies will be converted to procedures and removed from the OSU policies handbook.
- Only two routes have not been completed (3 and 5). Heather will complete route 3 and Kay will do route 5. A simple Excel file will be created for next year, as Qualtrics was way too cumbersome to use for this process.
- Goals on hold until policies are converted and decided which are morphed into procedures.

REVIEW OF ACCIDENT REPORTS

All employees on time loss have returned to work.

FIRE SAFETY INSPECTIONS UPDATE

All posted online or contact Kay or Jim Patton for more information.

FACILITIES MONTHLY LIFE/SAFETY WORK ORDERS

Mostly odor complaints (dry drains).

EH&S ON-CALL LOG/REPORT OF UNSAFE CONDITIONS

EH&S responded to mostly odor complaints, one report of broken lab glass, and an unknown chemical bottle outside of ALS.

SAFETY PURCHASE ASSISTANCE PROGRAM (SPAP)

Heidi discussed the safety purchase assistance program, including past awards. The program is funded with money provided by SAIF from the early return to work program, and is intended to prevent injuries. Ergonomic equipment and personal protective equipment are excluded. Every request is judged on a case-by-case basis.

Heidi will talk with Christina McKnight about who is responsible for physically moving offices, and whether the SPAP program could purchase equipment to make moving easier. Will need to address liabilities and risks, and whether hiring movers is a better idea.

Some suggested uses for the funds were first aid kits for international travelers, or satellite phones for remote work.

SAFETY TRAINING UPDATE

In November, Environmental Health and Safety recorded the following trainings, which involved 77 departments:

Nov. 2018	Course
90	Bloodborne pathogens/laboratory biosafety
14	Bloodborne pathogens for non-lab workers
2	NIH Guidelines
16	Emergency response - Hazmat
287	Hazardous waste training
4	Incident command training
3	Hazardous materials shipping awareness
96	Universal waste handling
15	Formaldehyde safety
11	Lab hazard awareness for non-lab workers
105	General laboratory safety
1	Sharps safety
21	Animal handler safety
25	Noise and hearing conservation
15	Respirator training/fit testing (includes 1 SCBA)
0	Acknowledgement of safety training and hazard communication
2	Asbestos awareness
41	Fire extinguisher
9	Forklift operator
3	Hazard Communication booklet review

125	Globally harmonized system/HazCom/SDS
0	Golf cart/utility vehicle
10	Office and general safety
15	Respirator for comfort only training
0	Isotope user orientation
1	Isotope user refresher
2	Laser safety
1	Sealed radioactive source orientation/refresher
5	X-ray machine safety

NEW BUSINESS

Some departments have requested safety assessments from Public Safety. It is unclear whether the reports indicate recommendations or requirements, best practice, code conformance, liabilities, etc. Some items can be very expensive. In some cases, the recommendation may need to be submitted to Facilities Services as a deferred maintenance item.

Kay will conduct the annual safety committee training at the December meeting.

ACTION ITEMS

- Dan K to complete new draft University Safety policy, send Heidi list of current policies to be moved to procedure
- Heidi and Kay will meet with EH&S IT to discuss implementation of the Safety Recognition and Awards program.
- Kay and Carrie will complete safety walks.

NEXT MEETINGS

Wednesday, December 19, 2018, 2:30 – 4:00 pm, Milam 119