

## **University Health and Safety Committee**

**Date of Meeting:** February 24, 2021 / Zoom

**Time:** 2:30 – 3:30 pm

**Location:** REMOTE

**Attendees:** Martha Adams, Okan Agirseven, Rachel Burgess, Carrie Burkholder, Bill Callender, Chandra Char, Marcia Dickson, Keith Foster, Sam Gras, Stephanie Harrison, Dan Kermoyan, Jon-Michael McDaniel, Jennifer McKay, Heidi Melton, Kay Miller, Ryan Mitchell, Linda Nye, Jim Patton, Steve Pittman, Debi Rothermund, Chris Russo, Marcus Silkman, Tarrigon Van Denburg

### **1. Call to Order –Agenda**

### **2. January 2021 – Minutes Consideration and Approval**

Kay noted an error and suggested changing the sentence that read “Employees should have the right...” to “Employers should have the right to review workspaces to be sure their workers are safe.”

Motion to approve January minutes with the above edit by Heidi; seconded by Dan. January, 2021 minutes approved.

### **3. Recent and Ongoing Business**

#### 3.1 Open for Discussion

### **4. Accident & Inspection Reports**

#### 4.1 Accident Reports

A tripping injury at Magruder Hall in the fluoroscopy room was discussed. The equipment is mobile and it's not possible to tape cords down. Workers will be advised to take care around cords.

An injury occurred when an individual missed the bottom step when descending stairs. Mask fogging was cited as a contributing factor. It was noted that anti-fog masks don't always work, especially when outdoors.

An individual suffered a wrist strain from performing a twisting motion while transporting a liquid nitrogen tank. The supervisor is looking into alternative transport options such as a cart or dolly. Purchase may be eligible for the Safety Purchase Assistance program.

The committee discussed what a typical committee action in response to incident reviews. Generally, Marcus is asked to follow up if there are some questions or suggestions for corrective actions; Marcus then updates the committee at the next meeting.

#### 4.2 Fire Safety Inspections

Jim reported that the Fire and Life Safety group is ready to roll out new fire inspection program, including drills. Drills will be put off until more students are regularly on campus. Jim asked the committee to review the documents he provided, which include the fire drill procedure and tentative building schedule. Members should provide input to Jim by the end of March.

Buildings that require fire drills are shown in the excel file. Drills are not required at all OSU buildings. Fire Drills will be scheduled with building managers, with minimal disruption planned.

Scheduling – building managers don't always know class schedules, will Registrar's Office be consulted? Drills will be scheduled early in the term to avoid midterms and finals, and at the end of class periods. There is less concern with student participation in the drills, mainly want faculty and staff to participate. Dan stated that the Registrar's Office will be consulted, along with Student Affairs. Input is being sought from research groups. The main focus is on high-risk buildings. The intent is to be accommodating and flexible. All drills will be announced in advance.

4.3 Facilities Monthly Life/ Safety Work Orders/ Report  
 Research Way lab – gas detector alarmed, no known cause.

4.4 On-Call Log / Report of Any Unsafe Conditions  
 Broken mercury thermometer at Oak Creek Lab  
 Some reports of possible exposure to Covid-19 have been received, usually received from OSHA. For the most part, people are doing the right thing.

**5. Updates and New Business**

5.1 Annual report review

It was suggested that the first paragraph be amended to include the word "essential." As *essential* workers returned to campus... Kay will edit the document. Heidi will send the report to Paul Odenthal (Senior Associate Vice President for Finance and Administration) and Mike Green (Vice President for Finance and Administration).

5.2 Annual UHSC training

Kay provided annual safety committee training to those in attendance. There are two items that the committee will discuss in the future: whether the committee should review additional safety inspection reports (e.g. fire and life safety reports), and how management holds employees accountable for working safely and if the committee can recommend ways to strengthen accountability.

5.3 Campus Fire Drill Program (see above)

5.4 Safety Policy Review and Assignments

Per Dan, the overarching safety policy is really close to being approved. Dan developed a proposed schedule for policy review, starting with 102. The committee should review at least one policy per month. Most will need to be converted to a unit-level rule or procedure. Kay will post instructions/links to University Policies and Standards in the UHSC box. It is probably not necessary to establish sub-committees in most cases. A draft of policy 102 will be posted to box prior to that next month's meeting review. Comments should go to Dan.

**6. Safety Training: Upcoming/ Planned/ Updates**

- 6.1 Submit upcoming/completed training information/records to Kay for recordkeeping
- 6.2 Environmental Health and Safety recorded the following trainings in February, 2021, which involved 82 departments.

February 2021	Course
29	Bloodborne pathogens/laboratory biosafety

11	Bloodborne pathogens for non-lab workers
9	Bloodborne pathogen awareness
7	Bloodborne pathogen overview
3	Biosafety cabinets
2	NIH guidelines
22	Infection control
16	Hazardous waste
1	Hazardous materials shipping awareness
13	Universal waste handling
2	Autoclave safety
6	Laboratory compressed gas safety
4	Lab hazard awareness for non-lab workers
15	Formaldehyde safety
151	General laboratory safety
1	Controlled substances
7	Fume hood safety
4	Liquid nitrogen safety
16	Animal handler safety
10	Noise and hearing conservation
5	Respirator training/fit test
1	Acknowledgement of safety rules and emergency procedures
0	Asbestos awareness
0	Back safety and injury prevention
0	Behavior-based safety program
1	Compressed gas cylinder safety (non-lab)
22	Cold, flu & transmissible illness prevention
2	Crane and hoist safety
2	Confined space
47	Covid-19 masks, coverings and respirators
0	Electrical safety
8	Eyewash and emergency showers
0	Fall protection
0	Farm electrical safety
1	Field research safety
35	Fire extinguishers
22	Flu season
7	Forklift (includes 6 forklift overview)
24	Hand washing
18	Globally harmonized system/Hazcomm/SDS
0	Golf cart/utility vehicle
0	Hearing protection awareness
2	Hot work
0	Incident investigation
0	Industrial ergonomics overview
10	Ladder safety
0	Lead awareness
2	Loading dock safety introduction

1	Lock-out/tag-out
0	Machine guarding
7	Office and general safety
42	Pandemic – slowing the spread
0	Respiratory protection overview
0	Scaffold safety
0	Silica hazards overview
0	Stormwater management program
0	Wastewater management program
0	Initial isotope user training
0	Isotope user refresher
6	Laser safety
0	Sealed radiation source training or refresher
6	X-ray safety

## 7. Agenda Item(s) for Next Meeting

7.1 Ryan will do a trial run as Chair in April.

**Adjournment 3:30 pm**

**Next Meeting Date / Venue:** 2:30 pm, March 24, 2021 / Zoom