



**University Health and Safety Committee**

**Minutes**

**Date of Meeting:** (11/30/22)

**Time:** 2:30 – 4:00 pm

**Location:** Via Zoom

<b>Members: Attendance</b>					
<input checked="" type="checkbox"/>	Martha Adams	<input checked="" type="checkbox"/>	Stephanie Harrison	<input type="checkbox"/>	Steve Pitman
<input checked="" type="checkbox"/>	Michael Bamberger	<input checked="" type="checkbox"/>	Dan Kermoyan	<input checked="" type="checkbox"/>	Debi Rothermund
<input checked="" type="checkbox"/>	Laura Beaver	<input type="checkbox"/>	Leece LaRue	<input type="checkbox"/>	Chris Russo
<input checked="" type="checkbox"/>	Rachel Burgess	<input checked="" type="checkbox"/>	Jennine Livengood	<input type="checkbox"/>	Aimee Scrivens
<input checked="" type="checkbox"/>	Carrie Burkholder, Chair	<input checked="" type="checkbox"/>	Michael Mayers	<input checked="" type="checkbox"/>	Bill Sexton
<input checked="" type="checkbox"/>	Bill Callender	<input checked="" type="checkbox"/>	Heidi Melton	<input checked="" type="checkbox"/>	Brett Morrisette
<input checked="" type="checkbox"/>	Tom Doyle	<input type="checkbox"/>	Ryan Mitchell	<input checked="" type="checkbox"/>	Brian Stroup
<input checked="" type="checkbox"/>	Suzanne Grey	<input checked="" type="checkbox"/>	Jim Patton	<input checked="" type="checkbox"/>	Tarrigon Van Denburg
<input checked="" type="checkbox"/>	Shirley Mann	<input type="checkbox"/>	Jim Yon (DPS)	<input type="checkbox"/>	
<b>Member Alternates / Visitors: Attendance</b>					
<input type="checkbox"/>	Dave Adams, SAIF	<input type="checkbox"/>	Tim Borgen, SEIU	<input type="checkbox"/>	Ariel Leshchinsky (alt)
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

**1. Call to Order –Agenda**

**2. October 2022 – Minutes Consideration and Approval**

Motion to approve minutes by Bill; seconded by Martha & committee. (October, 2022) minutes approved with no revisions.

**3. Ongoing Business items discussed**

- 3.1. Revisions to AED policy SAF 213 with comments back from committee
- 3.2. Review of new Vehicle policy 07-026 written by Parking Services and proposal to omit Golf Cart policy SAF 211
- 3.3. Safety walks remaining, with the following assigned: Mike (7), Laura (11), Rachel (14), Bill (16)

**4. New Business items discussed**

- 4.1. Martha Adams/Jennine Livengood – NARCAN use to be discussed at December meeting
- 4.2. Safety Culture Task Force report introduction – Tom Doyle for December meeting
- 4.3. Fieldwork vehicle use – Justin Fleming (for January meeting)

## 5. Accident & Inspection Reports

- 5.1. Discussed quarterly accident data summary reports; Need to use lagging indicators to map out future action improvements; Data needs to be communicated to the individual departments so they can review and direct alternate corrective actions; Advocate accident management system contract expires June 30, 2023; Risk Connect will be the campus' new tracking system and with new capabilities for analyzing data trends; Safety Culture Task Force recommendation will be to establish department safety contacts and safety advisory committees. These groups will be a key component of review accidents in their respective areas.
- 5.2. Brian Stroup is working with UHDS dining operations managers on accident data analysis.
- 5.3. Fire Safety Inspections (Jim Patton): Discuss space heaters and the need to plug these directly into outlets or power strips and keep away from combustible materials. See the Space Heater Safety Instruction on the EHS webpage.
- 5.4. Near-miss reporting on SciShield webpage is called "Observe Now".

**Next Meeting Date / Venue:** 2:30 pm, December 21, 2022 on Zoom (week of Dec 26 is "reduced operations")