

Oregon State University Health and Safety Committee

April 26, 2017

Milam 119, 2:00 – 3:30 pm

Meeting Summary

Members Present: Debi Rothermund (Chair), Jessica Armstrong, Steve Beaudoin, Carrie Burkholder, Stephany Chacon, Victoria Heiduschke, Jim Kiser, Barbara Lerwick, Heidi Melton, Kay Miller, Ryan Mitchell, Jim Patton, Roshni Sabedra, Mike Sreniawski, Jennifer Stewart

Members Absent: Mike Bamberger, Tim Borgen, Kevin Christman, Marcia Dickson, Erin Frost (alt), Dan Kermoyan (alt), Patrick Hughes (alt), Mike Mayers, Jennifer McKay, Christina McKnight, Joe McQuillin, Aimee Scrivens (alt)

Guest Present: Sarah Bartlett, intern in Recreational Sports

APPROVAL OF MINUTES

Minutes from the March meeting were approved as written, with corrections to the absentee list.

ACTION ITEM UPDATE

- Debi is continuing work on committee membership. *In progress.*
- Hydrofluoric acid program. *No report*
- Mike S to talk to Capital Planning and TAPS regarding safety walks issues. *Will ask what UHSC can look at to help Capital Planning*
- Mike S will create a “FAQ/How do I...” document. *Will do when new EHS website goes live*
- Kay will put together a list of available traffic survey locations; members will choose a location and survey it at two separate times. *In process*
- Kay will draft a checklist for the traffic survey after input from Capital Planning. *In process*
- Discussion of UHSC goals. *No updates at this time. Kay is continuing work to compile data on previous committee activities to determine whether follow-up is needed. Membership letters will be issued by Mike Green at the beginning of FY 18. Mike Green will talk with the Faculty Senate about the committee. UHSC will send a list of current members to Mike Green in June.*
- Heidi will draft a message for OSU Today to run one week prior to UHSC meeting, notifying campus of their open invitation to attend (discussed at this meeting possibly doing open invite on a schedule, rather than for every meeting, to ensure able to get through agenda and have room large enough if others attend. Maybe quarterly?) *In process. Committee determined that twice yearly (May and October) would be optimal. RSVPs will be requested.*
- Kevin will talk with Rebecca Houghtaling about crosswalk striping. *No report*

REVIEW OF ACCIDENT REPORTS

No items of particular interest to discuss.

FIRE SAFETY INSPECTIONS UPDATE

Jim P reported that last month’s inspections went OK, with no unusual items. Jim noted that any concerns about fire safety issues can be sent to him for inspection/correction. Building managers should use the checklist provided prior to Jim’s inspection.

FACILITIES MONTHLY LIFE/SAFETY WORK ORDERS

No report available.

EH&S ON-CALL LOG/REPORT OF UNSAFE CONDITIONS

No unusual items this month.

NEW BUSINESS

- UHSC bylaws will be amended and presented at the next meeting for approval. Discussion included:
 - Include VP for Finance and Administration letter as an addendum
 - Minimum member participation requirements will be included. If a member misses a meeting but read minutes, accident reports, other documents and responds via email, they have participated. The chair and/or secretary must be notified of planned absences. Members must participate in 9/12 meetings; if less than that, the chair will contact the member to discuss the member's intentions. If a member does not meet minimum participation requirements, a replacement will be sought.
 - Designation of alternate recorder in case of Secretary's absence. Meeting recorder will be the latest past chair, then any past chair present, then a representative from EH&S.
- Discussion of changing meeting time. It was agreed to change meeting times to 2:30 to 4:00 pm.

SAFETY TRAINING UPDATE

In April, Environmental Health and Safety recorded the following trainings, which involved 71 departments:

April 2017	Course
22	Bloodborne pathogens for non-lab workers
35	Bloodborne pathogens/laboratory biosafety
4	NIH Guidelines
192	Hazardous waste training
75	Universal waste handling
10	Formaldehyde safety
3	Carcinogen safety
22	Lab hazard awareness for non-lab workers
144	General laboratory safety
81	Animal handler safety
16	Noise and hearing conservation
20	Respirator training/fit testing
31	Acknowledgement of safety training and hazard communication
1	Emergency operations plan
63	Fire extinguisher
0	Forklift operator
0	Ladder safety
0	Pesticide worker WPS
163	Globally harmonized system/HazCom/SDS
4	Golf cart/utility vehicle
1	Office and general safety
11	Respirator for comfort only

0	Safety Committee training
0	Workers' Compensation training
0	Isotope user orientation
0	Isotope user refresher
6	Laser safety
1	Sealed radiation source (new or refresher)
6	X-ray machine safety

ADDITIONAL DISCUSSION ITEMS

Insurance for field trips during conferences would be covered by Risk Management. Christina McKnight is the contact person.

There have been reports of Beaver Buses pushing through occupied crosswalks. Roshni will find out who the OSU contact person is.

Peavy construction will affect Jefferson Street traffic between 30th and 35th Streets for a while.

ACTION ITEMS

- Mike S to talk to Capital Planning and TAPS regarding safety walks issues. *Will ask what UHSC can look at to help Capital Planning*
- Kay will put together a list of available traffic survey locations; members will choose a location and survey it at two separate times.
- Kay will draft a checklist for the traffic survey after input from Capital Planning.
- Heidi will draft a message for OSU Today to run one week prior to UHSC meeting, notifying campus of their open invitation to attend (discussed at this meeting possibly doing open invite on a schedule, rather than for every meeting, to ensure able to get through agenda and have room large enough if others attend. Maybe quarterly?) *Committee determined that twice yearly (May and October) would be optimal. RSVPs will be requested.*
- Kevin will talk with Rebecca Houghtaling about crosswalk striping.
- Kay will amend UHSC bylaws for approval at next meeting.
- Roshni will find out who the OSU contact person is for the Beaver Buses.

NEXT MEETINGS

Wednesday, May 24, 2:30 – 4:00 pm, Milam 119