

## **Oregon State University Health and Safety Committee** **Summary of the August 24<sup>th</sup> 2011 meeting**

**Safety Committee Roster:** Martha Adams, Jim Ervin, Joseph Evans, Rainier Farmer, Joyce Fred, Bryan Feyerherm, Karin Hardin, Sherri Hawkins, LaDonna Johnson (alt. for Martha Adams), Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart, Viki Taylor (alt. for Joe Evans), Chuck Yutzie, Greg Axe (alt for Chuck Yutzie), Camille Frietag

**Members present:** Joseph Evans, Rainier Farmer, Bryan Feyerherm, Karin Hardin, Sherri Hawkins, Dan Kermoyan, Michael Mayers, Heidi Melton, Jennifer Stewart, Camille Frietag

**Members absent:** Martha Adams , Greg Axe (alt for Chuck Yutzie) , Jim Ervin, Joyce Fred, Ricardo Letelier , Kay Miller, Mathew Rodgers

**APPROVAL OF MINUTES** July minutes approved with revisions

### **INCIDENT STATISTICS AND REPORTS**

1. 12/22/10 SNR Fac Rsrch Asst – employee reporting carpal tunnel on both wrists - \*U/D – Dan will follow-up regarding. New medical release, new claim.
2. 07/04/11 Bio Sci Research Tech L arm Poison oak – discussion around proper training and expectations of being exposed to poison oak. Use of Tecnu.
3. 07/05/11 Elevator Mechanic – riding bike over track on way to work. Fell off bicycle when hit track. (over handlebars.) Injury Right Shoulder contusion, strain. A yellow stripe has been painted by the tracks. Employee was not wearing helmet.
4. 06/29/11 Instructor assault employee traveling back from conference assaulted on Amtrak train – discussion around travel policy- transportation type up to dept.
5. 07/22/11 Able Mariner possible heart attack – no updates available at this time.

### **SAFETY INSPECTION REPORT AUGUST**

ALL of the football facilities on Tuesday, August 2nd from 0800-1200

### **SAFETY TRAINING UPDATE**

For the month of August 2011, EH&S recorded the following training, which occurred in 31 departments:

- |    |  |
|----|--|
| 10 | Bloodborne pathogens/laboratory biosafety (initial or refresher) |
| 24 | Animal Handler safety  |
| 2  | Respirator training/fit test                                     |
| 24 | Acknowledgement and hazcomm                                      |
| 1  | Golf/utility cart  |
| 2  | Office/general safety  |
| 7  | Radioisotope user orientation                                    |
| 3  | Radiation Center orientation                                     |
| 1  | Nuclear gauge refresher  |
| 7  | Isotope user refresher   |
| 1  | Refresher for sealed radioactive source                          |
| 21 | X-ray training   |
| 10 | Laboratory Hazard Awareness (initial or refresher)               |

## **NEW BUSINESS**

No new business reported/discussed

## **OLD BUSINESS**

1. Web Development Sub-committee formed to work on implementation of needed web site and/or enhancements to improve safety tracking and resources available to the OSU Community with Central Web Services. Developers considering our needs further communication will be necessary between HR, Developers & Sub-committee.
2. Policy 001 complete moving on to next policy review. Policies are being reviewed by committee beginning from 001.
3. Revise the Acknowledgement of Safety Rules, Emergency Procedures and Hazard Remote Site Procedures in regards to Accidents – what are they?
4. Safety Walk to be completed by committee. Annual update of issues found on campus.
5. Follow-up completed in regards to a recent decision made to eliminate the past “flip charts”. & replace with a one page laminated poster. Matt Rogers is developing the one page replacement poster. There is a concern that this document may not meet OSHA requirements. Follow-up will be needed regarding this issue.
6. A rough draft of an updated Golf Cart/Utility Vehicle Policy based on the Tulane plan was presented to the sub-committee members to review. Once the subcommittee feels comfortable with the draft, they will share it with Joyce and TAPS for review before moving on to the full safety committee.

## **ACTION ITEMS**

1. A rough draft of an updated Golf Cart/Utility Vehicle Policy based on the Tulane plan was presented to the sub-committee members to review. Once the subcommittee feels comfortable with the draft, they will share it with Joyce and TAPS for review before moving on to the full safety committee.
2. Web Development Sub-committee formed to work on implementation of needed web site and/or enhancements to improve safety tracking and resources available to the OSU Community with Central Web Services. Developers considering our needs further communication will be necessary between HR, Developers & Sub-committee. – Follow-up needed.

## **NEXT MEETING**

Sept 28th 2:00-3:30 and is located at the Oak Creek Building, room 201.

## **LONG TERM FOLLOW-UP ITEMS:**

- A. Policy 204 - Matt discussed the “areas of rescue” plans and the lack of maps of evacuation in each building. Plans must be made per building, policy should be general. End of year time-line for completion of project.
- B. Bicycle Helmets use on campus – review in 6 months
- C. Sub-Committee work regarding reporting – Training and Accidents

**DISTRIBUTION:**

Committee members

Mark McCambridge, Vice President for Finance and Administration

Bob Nettles, Director of Administrative Services

Rick Spinrad, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety