

## **Oregon State University Health and Safety Committee**

### **Summary of the December 19, 2012 meeting**

**Members present:** Joseph Evans (Chair), Jim Ervin, Rainier Farmer, Camille Freitag, Karin Hardin, Patrick Hughes, Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Jennifer Stewart

**Members absent:** Martha Adams, Brandi Aston, Greg Axe, Kay Miller, Mathew Rodgers

**APPROVAL OF MINUTES.** Approval of October minutes was tabled (minutes not available).

### **INCIDENT STATISTICS AND REPORTS**

#### **October**

- 9/16/2012 accidents (2) on McKenzie River (first aid)—occurred to staff during Rec Sports Adventure Club outing; guides are trained on river.
- 10/24/12 Asst. Prof. fell off bike (time loss)--wasn't wearing helmet; has received doctor's release.
- 10/9/12 Fac. Res. Asst. dehydration (time loss)—claim denied.
- 10/18/12 Mgr-Resch. Advance Program trip (time loss)—no physical hazard. Dan K. noted that fixing some ADA path of travel issues would eliminate some sidewalk trip hazards.
- Committee noted the large number of Vet Med claims and the lack of representation from the College. Nor response from Mark McCambridge regarding a VM rep.
- 9/24/12, 10/1/12 Grad. Fellow and Temp. Tech. strep infections (medical treatment)—2 of 3 individuals on crew exposed to poison oak developed infection.

#### **November**

- Committee noted numerous razor cuts, including one with a cut tendon.
- 7/21/11 Trades/Maint. Wrkr 2 burn (first aid)—late report due to accident report being found when cleaning out supervisor's office.
- 11/21/12 Postdoc Scholar chemical exposure (first aid)—individual walked into greenhouse (unposted) that had insecticides recently applied. Dan K. is working with Hermiston Ag Research Station to improve Worker Protection Standard program implementation. Applicator was licensed but did not follow rules.
- 11/20/12 Analyst – HR concussion--from falling out of chair; employee was wearing a brace on leg which may have contributed to the fall.

**FIRE/LIFE SAFETY INSPECTIONS** No report.

**POLICY AND PROCEDURE REVIEW** The Golf Cart Policy was reviewed. First Aid kit, tie-downs and fire extinguisher will be deleted from list of required equipment. Parking section was discussed, will remain as is. Committee approved the amended procedure.

SAF 103, OSU Safety Program was reviewed. "Administrative personnel" will be replaced with "supervisors" in Supervisor Responsibility. Dan will add a sentence regarding whistleblower protection. Dan will include the university-wide safety related committees in the policy. Patrick will determine whether the Vehicle Accident Review Board still exists.

**SAFETY TRAINING UPDATE** In November, Environmental Health and Safety recorded the following safety training, which occurred in 22 departments:

- 16 Bloodborne pathogen/laboratory biosafety (new or refresher)
- 5 Animal handler safety
- 4 Hazmat receiver
- 6 General Lab safety
- 16 Respirator training/fit test
- 12 Acknowledgement of training and hazard communication
- 3 Forklift safety
- 1 Golf cart/utility vehicle
- 8 Office safety
- 2 Initial isotope user training
- 1 Isotope refresher training
- 10 X-ray training
- 2 Sealed radiation source orientation or refresher

Joe E. noted that SAIF recently conducted Safety in Motion training for UHDS staff.

**OLD BUSINESS** None.

**NEW BUSINESS** Committee debriefed the recent power outages and the variance in departmental response. Agreed that the Alert Page needed more frequent updates as status changes. Dan outlined the closure/evacuation policies for different types of buildings. Matt R. should be invited to January meeting to address status of department plans, including Building Manger role, evacuation procedures (e.g. to where?), re-entry notification/procedures. The committee thought that templates for various scenarios would be helpful for departments in developing their plans.

It was noted that a survey of emergency exit lighting should be conducted to assure that they are operational for the specified time.

**ACTION ITEMS**

**Dan** will edit SAF 103 and bring to the January meeting for further review/approval.

**Patrick** will determine status of Accident Review Board.

**ACTION ITEM UPDATES**

**Members** will submit their safety walk route choices to Kay. *No report.*

**ACTION ITEMS (carried forward)**

**Jennifer** will look into what information Recreational Sports has available on tick bites. *(Not available to report)*

A Safety Instruction needs to be developed for bites, exposures to poison oak, etc. **(EH&S)** *(Not completed)*

**Jim Patton** will look into making inspection results available via the web. *(Not available to report)*

**Jim Patton** will make the schedule of inspections available to Dan Kermoyan each month in time to include in the UHSC agenda. *(Not available to report)*

**A sub-committee** will discuss fire alarm systems – what the current status is, what can be done to improve audibility, what are priorities, etc. *(No report)*

**Bryan** will follow up with Mark McCambridge about the Safety & Financial Decisions letter *(Per Joe, Bryan followed up but has not yet received a response)*

**NEXT MEETING** November 28, 2012, 2:00 – 3:30 PM, **Cascade Hall Conference Room**

**Safety Committee Roster:** Martha Adams, Brandi Aston, Carrie Burkholder, Jim Ervin, Joseph Evans, Rainier Farmer, Camille Freitag, Karin Hardin, Patrick Hughes, Dan Kermoyan, Nick Larsen, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart, Carolyn Tix

**DISTRIBUTION:**

Committee members

Mark McCambridge, Vice President for Finance and Administration

Rick Spinrad, Vice President for Research

Edward Ray, President

Brian Thorsness, Executive Director, Campus Operations

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety