

Oregon State University Health and Safety Committee

December 17, 2014 Meeting Summary

Members Present: Mike Bamberger, Carrie Burkholder, Dan Kermoyan, Jim Kiser, Mike Mayers (chair), Christina McKnight, Heidi Lively Melton, Mike Sreniawski, Jennifer Stewart

Members Absent: Stephany Chacon, Denson Chatfield, Kevin Christman, Bill Coslow, Joe Evans, Karin Hardin, Patrick Hughes, Ariel Leshchinsky, Ricardo Letelier, Jennifer McKay, Kay Miller, Ryan Mitchell, Jim Patton, LeAnna Pitts, Anthony Veltri

APPROVAL OF MINUTES:

The minutes from November were approved via email communication after the Dec 17th meeting.

REVIEW OF ACCIDENT REPORTS

Mike Sreniawski has encouraged UHSC members to notify him about specific incidents they'd like included in the next meeting's agenda. Heidi Lively Melton generally provides the summary spreadsheet with 1 week of month's end.

Mike described a report of an intermittent, unknown source adversely affecting Richardson Hall's indoor air quality and causing burning eyes, headache and cough. The location is a section of the 3rd floor, west side of the Hall above the garden space. Summer appears to be the most affected season. The person voicing the concern thought it might be coming from the ventilation system. Building manager Roger Admiral was consulted with and will coordinate with the complainant to document subsequent events and communicate with other building occupants in order to attempt to determine the source. Jim Kiser, an occupant of neighboring Peavy Hall, suggested that the use of natural gas forklifts may be the cause as they operate in that area fairly regularly and the ventilation system is nearby.

Heidi Lively-Melton described a potential Student Health Services aide exposure to a patient with an undetermined Tuberculosis status. Benton County Health is managing the investigation and any subsequent follow-up.

Heidi described an injury to an employee riding a motorcycle home for lunch, heading north on SW 30th St near Sackett Hall, when another vehicle pulled out in front causing the incident. Heidi explained that the intricacies of worker's compensation (WC) status for a wide variety of activities and timeframes are often location dependent regardless of other factors that may seem more relevant. Determination of WC status can be challenging and is seldom subject to a simple set of pre-determined factors.

Mike and Heidi described a food service worker developing a rash on the arms and hands. Preliminary results of an investigation by EH&S, OHR and UHDS, and in cooperation with SAIF, suggests that the employee was improperly mixing cleaning chemicals prior to use.

Discussed an off campus extension service employee slipping on ice. Root cause was not planning for de-icing mitigation in the area where the slip occurred. The de-icing protocol was subsequently amended.

Dan Kermoyan discussed a complaint regarding possible allergens in a remote extension office. Specifically, the question was how does EH&S respond to calls from remote locations. Dan answered is that it depends on circumstances and available resources. EH&S has been known to travel significant distances to service customers. However, in this case, an EH&S

Team Member was coincidentally vacationing near the site and stopped by to investigate. At other times, EH&S has requested help from SAIF employees that will be in the area. Potentially, third party help may be enlisted. An Industrial Hygiene investigation demonstrated that allergens were either non-existent, mirrored background, or well within acceptable levels.

Generally speaking, the group discussed a contusion received while an employee was operating the freight elevator at a UHDS location. There was some confusion regarding its operation and the requirement to manually open/close the doors.

FIRE SAFETY INSPECTION REPORTS

Jim Patton's scheduled JANUARY 2015 inspects included:

Date	Time	Facility
05	9:00 AM	Bexell Hall
07	1:00 PM	LaSells Stewart Center
08	8:30 AM	Burt Hall
12	9:00 AM	Snell Hall
13	9:00 AM	Weigand Hall
15	9:00 AM	Naval ROTC

Jim's scheduled FEBRUARY 2015 inspects include:

Date	Time	Facility
01	1:00 PM	Goss Stadium/Women's Softball Complex
03	9:00 AM	Gleeson Hall
04	1:00 PM	Jefferson Street Bldg
05	9:00 AM	Gilbert Hall
05	11:00 AM	Gilbert Annex
11	1:00 PM	Kelly Engineering
12	9:00 AM	Owen Hall
12	1:00 PM	Lab Animal Research/Vet Research Lab/ Vet Isolation Lab

EH&S REPORT OF UNSAFE CONDITIONS

None to report.

FACILITIES MONTHLY LIFE-SAFETY WORK ORDERS REPORT

Leanna Pitts mentioned at an earlier meeting that she might generate a report spanning 2 months rather than one.

SAFETY TRAINING UPDATE

The discussion included the question, 'How do departments know to send safety training information to EH&S?' Currently, there is not any requirement or any single robust system is in place. UHSC members decided to give it further thought and bring up the discussion at a future meeting.

Provided:

In December, EH&S recorded the following safety training across 36 departments:

17	Bloodborne pathogens/laboratory biosafety (new or refresher)
45	General lab safety
4	Hazardous waste
40	Animal handler safety
10	Respirator training/fit testing
16	Acknowledgement of safety training and hazard communication
4	Fire extinguisher
4	Golf/utility cart
9	Hazard communication
6	Office safety
70	Safety In Motion ⁴ (three modules each)
1	Laser safety
1	Isotope user refresher
2	Radiation Center orientation
4	X-ray

Additionally, Mike Sreniawski and Jennifer Stewart presented Safety in Motion (SIM), with an executive level summary of the worker's compensation costs associated with sprains and strains, during the OSU's Training Days. The event had over 30 participants and was successful on several levels. Mike has received inquiries from several operational units regarding train-the-trainer for in-house SIM providers. Jennifer has received provisional permission from SIM founder Bob Buttons and SAIF to investigate how she may incorporate key SIM strategies and skills into the for-credit classes that Dixon Rec provides. The hope is that students will provide the bottom-up approach to promoting this powerful tool to other employees at OSU and in their careers beyond.

ON Dec 16th, Mike Sreniawski provided 3 modules of SIM training to 96 UHDS employees during their winter training gathering.

Upcoming: SAIF is providing SIM train-the-trainer at their Salem Conference Center on Jan 27th & 28th. Contact Mike Sreniawski if you or your team is interested in attending.

OLD BUSINESS

Field Work/ Remote Operations Safety Planning Program- The group is planning on meeting again on Jan 30th with the initial goals of 1) reviewing the current EH&S Safety Planning Record and providing feedback, 2) begin discussion of potential policy and program requirements, 3) establishing a listserv of interested development stakeholders, and 4) begin acquiring electronic resources to supplement the forthcoming recommended core program requirements.

Mike Sreniawski will provide the Accident / Incident Reporting and Investigation, and Hazard Identification and Control Safety Instructions for the OSHA mandated UHSC training requirements. The third Safety Instruction of the trio, Safety Committees, is still under development.

SAF 214: Hot Work Safety – Final revision yet to be distributed to UHSC members for review. The committee would like to see explicit language excluding lab-specific work from the program.

OLD ACTION ITEMS PENDING

In anticipation of formally presenting the SAF 214: Hot Work Safety policy to Glenn Ford's

office for approval, Mike Mayers is going to inquire on Mr. Ford’s preferred timeline and procedure.
 Kay Miller to pass annual UHSC Safety Walk data to Leanna Pitts who will create work orders.

Kevin Christman to give committee update on Motor Pool work order and the lighting survey.

NEW BUSINESS

Kay Miller (EH&S) has been working with several other operational units in an effort to obtain an employee oriented Learning Management System (LMS) similar to the recently adopted Canvas LMS. An LMS is a software application for the administration, documentation, tracking, reporting and/or delivery of electronic education and training courses and programs. The UHSC would like Kay to provide an update when one is available.

Mike Bamberger inquired about the UHSC’s requirement as it pertains to workplace safety and health inspections. Per OAR 437-001-0765 (7), the ... “safety committee must establish procedures for conducting workplace safety and health inspections. Persons trained in hazard identification must conduct inspections as follows:”

WHERE	WHO	WHEN
Primary fixed locations	Employer and employee representatives	Quarterly
Office environments	Employer and employee representatives	Quarterly
Auxiliary and satellite locations	Employer and employee representatives or a designated person	Quarterly
Mobile work locations, infrequently visited sites, and sites that do not lend themselves to quarterly inspections	Employer and employee representatives or a designated person	As often as the safety committee determines is necessary

As previously discussed, OSU properties, spaces and processes are regularly inspected by a combination of EH&S, the CFD Fire Marshall, UHSC and numerous other safety committees and groups such as those in UHDS, CAS, and HMSC in areas including biological safety, chemical safety, lab safety, fire and life safety, radiation safety, hazardous waste management, industrial hygiene, and occupational safety.

The OSU Acknowledgement of Safety Instructions form has been updated and redesigned to help supervisors better understand and administer safety training. Available on the [EH&S forms website](#) as either a [pdf](#) or MS Word [doc](#), the form now more clearly outlines 1) what training is required, 2) retraining frequency, and 3) recommended training.

NEXT MEETING

Wednesday, January December 28, 2:00 – 3:30 pm at Dixon Rec Lower Classroom.