

Oregon State University Health and Safety Committee **Summary of the February 27, 2013 meeting**

Members present: Brandi Aston, Joseph Evans (Chair), Jim Ervin, Rainier Farmer, Camille Freitag, Dan Kermoyan, Nick Larsen, Ricardo Letelier, Heidi Melton, Kay Miller, Jennifer Stewart, Carolyn Tix

Members absent: Martha Adams, Carrie Burkholder, Karin Hardin, Patrick Hughes, Michael Mayers, Matthew Rodgers

APPROVAL OF MINUTES. Minutes from the January meeting were approved.

INCIDENT STATISTICS AND REPORTS

- Electrician exposed to fumes while replacing light bulb in chemical fume hood – substance unknown. Claim has been denied. EH&S may develop a procedure for non-lab workers who perform work in fume hoods to protect them from exposures.
- Student cut hand with knife (time loss) – may have involved ligament or tendon damage.
- Network analyst with broken hand suffered when fell from truck while loading surplus furniture – more information is needed. Was it a surplus truck? Why was Network Analyst loading the truck? Dan will look into it.
- Public Information Assistant with pinched nerve in neck – Heidi generally refers employees with this type of injury to more ergonomic information from the SAIF website.

There was some discussion about whether cutting gloves are required at MU food service locations. Joe will send a note to Mike Mayers with a cc: to Robin Ryan.

FIRE/LIFE SAFETY INSPECTIONS No report.

POLICY AND PROCEDURE REVIEW Discussion about how this PP 103, Construction, applies to off-campus facilities (HMSC, Cascades Campus, etc.). Dan will look into this further, and will talk with Lowell Fausett (College of Ag Architect) also. Comments on the policy should be sent to Kay for compiling.

SAFETY TRAINING UPDATE In January, Environmental Health and Safety recorded the following safety training, which occurred in 27 departments:

- 20 Bloodborne pathogen/laboratory biosafety (new or refresher)
- 8 Animal handler safety
- 2 NIH Guidelines training
- 6 General Lab safety
- 9 Respirator training/fit test
- 23 Acknowledgement of training and hazard communication
- 3 Golf cart/utility vehicle
- 5 Office safety
- 10 Lab hazard awareness/refresher
- 3 Isotope user refresher training
- 1 Sealed radiation source user refresher
- 27 X-ray training
- 3 Radiation Center orientation

NEW BUSINESS Heidi reported that Employee Relations has purchased software which will

incorporate accident reporting. The program is in initial planning stages. The committee was asked to review the Report of Accident form to see whether there are any items wanted that are not currently on the form. Implementation is expected in about six months. There will be the ability to upload current (~10 years worth) information into the system. Heidi will look into whether the system will be available to other users/departments. Brandi stated that OSU is purchasing RiskMaster program which may have some of the same capabilities.

OLD BUSINESS Safety Policy/Procedure 103 has a few more edits needed.

ACTION ITEM UPDATES

Joe will follow up with Patrick about a software program for injury data. *Brandi mentioned the RiskMaster program being purchased by OUS.*

Kay will ask Dan to forward the deferred maintenance list to committee members. *The report was distributed to committee members via email.*

Joe will follow up with Melanie Rose about the committee's letter to Mark McCambridge. *Deferred until McCambridge's replacement is on board.*

Joe will follow up with Jim Patton about getting fire inspection results posted on the web. *Fire inspection reports are now available via the web.*

Dan will edit SAF 103 and bring to the January meeting for further review/approval. *Further edits are required.*

ACTION ITEMS (carried forward)

Members will submit their safety walk results to Kay. *A few reports have been submitted.*

A Safety Instruction needs to be developed for bites, exposures to poison oak, etc. **(EH&S)** *Not completed*

Ricardo will give Matt the name of the chair of the CEOAS safety committee. *No update*

The **committee** was asked to talk to those in charge in their own departments about current emergency plans. *No update*

Dan will be asked to follow up on the two injuries noted in the January minutes. *No report*

Patrick will determine status of Accident Review Board. *Not available to report*

ACTION ITEMS

EH&S will develop a procedure for non-lab workers performing work in lab areas.

Dan will investigate Network Analyst injury circumstances.

Joe will send a note to Mike Mayers and Robin Ryan regarding use of cutting gloves.

Dan will look further into construction at off-campus facilities, and will talk with Lowell Fausett.

NEXT MEETING March 27, 2013, 2:00 – 3:30 PM, **Oceanography Admin Wecoma Room.**

April through June meetings will be at McAlexander Field House.

Safety Committee Roster: Martha Adams, Brandi Aston, Carrie Burkholder, Jim Ervin, Joseph Evans, Rainier Farmer, Camille Freitag, Karin Hardin, Patrick Hughes, Dan Kermoyan, Nick Larsen, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart, Carolyn Tix

DISTRIBUTION:

Committee members

Mark McCambridge, Vice President for Finance and Administration

Rick Spinrad, Vice President for Research

Edward Ray, President

Brian Thorsness, Executive Director, Campus Operations

Larry Roper, Vice Provost of Student Affairs
Sabah Randhawa, Provost and Executive Vice President
Staff, Environmental Health and Safety