

# Oregon State University Health and Safety Committee

February 25, 2015

Meeting Summary

**Members Present:** Mike Mayers (chair), Mike Sreniawski, Jennifer McKay, Jennifer Stewart, Heidi Lively Melton, Ryan Mitchell, Jim Kiser, Debbi Rotherman

**Members Absent:** Dan Kermoyan, Denson Chatfield, Bill Coslow, Karin Hardin, Patrick Hughes, Ricardo Letelier, Kay Miller, Mike Bamberger, Carrie Burkholder, Christina McKnight, Stephany Chacon, Kevin Christman, Joe Evans, Ariel Leshchinsky, Jim Patton, LeAnna Pitts, Anthony Veltri, Steve Beaudin, Michael Mitchell, Kendra Miranda.

## **APPROVAL OF MINUTES:**

The minutes from January were updated and were approved.

One Committee Member requested clarification regarding vehicle use discussed at the previous meeting. He will follow-up with Enterprise Risk Management.

## **REVIEW OF ACCIDENT REPORTS**

Mike Sreniawski has encouraged UHSC members to notify him about specific incidents they'd like included in the next meeting's agenda. Heidi Lively Melton generally provides the summary spreadsheet with 1 week of month's end.

The committee discussed the injury on 1/14/15 involving an ATV. All training was completed prior to the incident. Additional safety practice recommendation may come from the field work task group.

The committee reviewed the injury on 1/3/2015 involving equipment in the OR at the vet hospital. Mike Sreniawski reported on the investigation he completed. Recommendations included modification to the handle/lever of the table to a better ergonomic design and more frequent routine maintenance to oil moving parts of equipment.

The committee reviewed the injury on 1/6/2015 involving a chain binder. An investigation is currently being conducted.

## **FIRE SAFETY INSPECTION REPORTS**

FEBRUARY 2015 inspections include:

<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Facility</u></b>
01	1:00 PM	Goss Stadium/Women's Softball Complex
03	9:00 AM	Gleeson Hall
04	1:00 PM	Jefferson Street Bldg
05	9:00 AM	Gilbert Hall
05	11:00 AM	Gilbert Annex
11	1:00 PM	Kelly Engineering

12	9:00 AM	Owen Hall
12	1:00 PM	Lab Animal Research/Vet Research Lab/ Vet Isolation Lab

MARCH 2015 inspections include:

<b>Date</b>	<b>Time</b>	<b>Facility</b>
02	9:00 AM	Magruder Hall
03	9:00 AM	Memorial Union
04	1:30 PM	Austin Hall
05	10:00 AM	Benton Hall & Women's Center
10	8:00 AM	Weniger Hall
12	9:00 AM	Greenhouses (East & West)
12	1:30 PM	OSU Foundation

**EH&S REPORT OF UNSAFE CONDITIONS**

None were reported or reviewed.

Committee members are encouraged to share safety related best practices with the committee. Additional resources can be found at:

<http://hr.oregonstate.edu/training>

<http://oregonstate.edu/training/>

<http://recsports.oregonstate.edu/schedule>

[http://www.saif.com/employer/training\\_calendar/2378\\_calendar.htm](http://www.saif.com/employer/training_calendar/2378_calendar.htm)

<https://fmglobaltraining.skillport.com/skillportfe/custom/login/fmglobal/welcome.action>

(contact Mike Sreniawski at EH&S for access information. Developing access to system via ONID log in (Post meeting follow-up))

<http://risk.oregonstate.edu/resources/training>

Committee members encouraged members of the community to contact Mike Sreniawski in EH&S with training or access to training questions.

**FACILITIES MONTHLY LIFE-SAFETY WORK ORDERS REPORT**

None were reported or reviewed.

**SAFETY TRAINING UPDATE**

In February, EH&S recorded the following safety training across departments:

	<b>Course</b>
1	Bloodborne pathogens for non-lab workers
19	Bloodborne pathogens/laboratory biosafety (new or refresher)
1	NIH Guidelines
10	Hazardous waste generator
1	Hazwaste facility personnel
1	HAZWOPER initial 40-hour class
0	Autoclave safety
25	General laboratory safety
3	Steamer safety
37	Animal handler safety

8	Respirator training/fit testing (+1 SCBA fit test)
13	Acknowledgement of safety training and hazard communication
13	Forklift/lift truck
6	Fire extinguisher
15	Globally harmonized system/hazcomm
2	Golf cart/utility vehicle
9	Office and general safety
57	SIM training
30	Supervisor safety responsibilities
0	Custodial training for rad lab entry
0	Bone densitometer
5	Nuclear gauge user
18	Lab hazard awareness for non-lab workers
0	Laser safety
4	Isotope orientation (+ refresher)
0	Radiation Center safety orientation
0	Sealed radiation source orientation/refresher
5	X-ray machine safety

### **OLD BUSINESS**

None were reported or reviewed.

### **OLD ACTION ITEMS PENDING**

Kay Miller to pass annual UHSC Safety Walk data to Leanna Pitts who will create work orders.

Jennifer Stewart will follow-up with SAIF regarding SIM training for OSU community that are not OSU employees.

Kay Miller (EH&S) has been working with several other operational units in an effort to obtain an employee oriented Learning Management System (LMS) similar to the recently adopted Canvas LMS. An LMS is a software application for the administration, documentation, tracking, reporting and/or delivery of electronic education and training courses and programs.

Kay Miller provided an update after the committee meeting. The University is working with Bridge Learning, an offshoot of Canvas, to develop a learning management system for employees (outside the academic realm). There are representatives from various departments who deal with Banner training, Professional Development, anti-sexual harassment training, safety, and other employee-related training. We have provided the software vendor with a list of required elements and they are working to incorporate these into the system. The plan is to mock up some programs and courses and test the program as much as we are able in the next few months. The decision of whether to purchase the system is scheduled to be made by May 30.

### **NEW BUSINESS**

Committee members reviewed current practices for student staff unable to complete the essential functions of their employment. Mike Mayers will coordinate a work group to create recommendations for departments.

The committee reviewed the annual summary of injuries. The committee reviewed options to normalize the data based on actual hours worked (with changes in employment numbers). The

committee reviewed availability of trending to identify an appropriate timeline for retraining based on injury rate and the options for methods to increase awareness, familiarity and compliance with training options.

Environmental Health and Safety is able to use the new HR Advocate system for the OSHA reporting that is required. This has streamlined the OSHA 300 log requirements.

**NEXT MEETING**

Wednesday, March 25, 2:00 – 3:30 pm. Dixon Recreation Center Lower Classroom.