

Oregon State University Health and Safety Committee **Summary of the July 24, 2013 meeting**

Members present: Martha Adams, Jim Ervin, Joe Evans, Rainier Farmer, Bryan Feyerherm, Camille Freitag, Elizabeth Hardardt, Karin Hardin, Michael Mayers (Chair), Heidi Lively Melton, Kay Miller, Jennifer Stewart

Members absent: Patrick Hughes, Dan Kermoyan, Nick Larsen, Ricardo Letelier, Jim Patton, Mike Sreniawski, Carolyn Tix, Chuck Yutzie (alternate)

Ariel Leshchinsky was introduced as a probable member to eventually replace Martha Adams. Bryan Feyerherm is attending as the Union member for the time being.

APPROVAL OF MINUTES. Minutes from the June meeting were approved as written. Minutes from May have not yet been submitted for the committee's approval.

INCIDENT STATISTICS AND REPORTS It was noted that of 12 people in a group of Forestry workers, 4 were hurt (3 of which were repeats). The group has been receiving additional training.

The claim for the fainting incident was denied, possibly because it could not be proved that the cause of fainting was work-related.

More information is needed on the incident in Brooks where a worker was sprayed with nitrapyrin. What was the condition of the container? Was the applicator licensed?

Mike Mayers learned that summer student workers who are not enrolled in classes (or have not paid student fees) are charged to use the student health center in the summer. If a student worker is injured at work (and it's minor), the MU's new policy is to have them taken (in an OSU vehicle) to Corvallis Clinic Occupational Medicine (during normal business hours). During the academic year, injured students are taken to the Student Health Center for evaluation and/or treatment.

There was a discussion about who has access to Report of Accident (ROA) information. The Ag Safety Committee is interested in following up on corrective actions, especially for medical and time-loss claims. Supervisors are responsible for completing the corrective actions section and for seeing to it that the actions have been put into place. ROAs are confidential; the reports Heidi provides the UHSC do not contain identifying information. The new system in HR for tracking accidents is not 100% in place yet, but Heidi should be able to create reports that the Ag Committee could use.

FIRE/LIFE SAFETY INSPECTIONS No update.

POLICY AND PROCEDURE REVIEW In order to better know the status of Policies and Procedures as they are reviewed, edited, approved, and published, a spreadsheet will be developed. All actions will be tracked in the spreadsheet. Each policy will have a committee member assigned as Lead Reviewer for the process and keep it moving forward. Follow up reminders will be sent to those with outstanding actions from the Chair or the Lead Reviewer. Mike will be LR for 107; Rainier will be LR for 108.

SAFETY TRAINING UPDATE In June, Environmental Health and Safety recorded the following safety training, which occurred in 35 departments:

45	Bloodborne pathogens/laboratory biosafety (new or refresher)
22	General lab safety
38	Animal handler safety
8	Respirator training and fit testing
9	Acknowledgement of safety training and hazcomm
5	Forklift
6	Golf/utility cart
4	Office safety
3	Radioisotope refresher
11	Lab hazard awareness (new or refresher)
21	X-ray training
1	Radioactive material restricted shipper
3	Bone densitometer orientation

NEW BUSINESS The committee charter will be reviewed to be sure it is being followed and to determine whether any changes are needed at this time. A subcommittee will meet to discuss the charter (Karin, Jennifer and Kay).

ACTION ITEMS

EH&S will look into SIM training and report back.

EH&S will check with Jim Patton on providing some additional level of specifics on inspection findings and increasing participation with the UHSC.

ACTION ITEMS (carried forward)

Kay will submit SAF 103 for publishing. *Done*

A Safety Instruction needs to be developed for bites, exposures to poison oak, etc. **(EH&S)** *In progress*

ACTION ITEM UPDATES

EH&S will develop a procedure for non-lab workers performing work in lab areas. *In process.*

NEXT MEETING Wednesday August 28th. Location: Oceanography Admin Conference Room

Safety Committee Roster: Martha Adams, Jim Ervin, Joseph Evans, Rainier Farmer, Camille Freitag, Elizabeth Hardardt, Karin Hardin, Patrick Hughes, Dan Kermoyan, Nick Larsen, Ricardo Letelier, Michael Mayers, Heidi Lively Melton, Kay Miller, Mike Sreniawski, Jennifer Stewart, Carolyn Tix, Chuck Yutzie

DISTRIBUTION:

Committee members

Glenn Ford, Vice President for Finance and Administration

Rick Spinrad, Vice President for Research

Edward Ray, President

Brian Thorsness, Executive Director, Campus Operations

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety