

## **Oregon State University Health and Safety Committee**

### **Summary of the June 22, 2011 meeting**

**Safety Committee Roster:** Martha Adams, Jim Ervin, Joseph Evans, Rainier Farmer, Joyce Fred, Bryan Feyerherm, Karin Hardin, Sherri Hawkins, LaDonna Johnson (alt. for Martha Adams), Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart, Viki Taylor (alt. for Joe Evans), Chuck Yutzie, DPS Officer Greg Axe, Camille Freitag

**Members present:** Martha Adams, Jim Ervin, Joseph Evans , Rainier Farmer, Camille Freitag, Karin Hardin, Sherri Hawkins, Dan Kermoyan, Jennifer Stewart, DPS Officer Greg Axe

**Members absent:** Joyce Fred, Michael Mayers, Kay Miller, Mathew Rodgers, Heidi Melton & Bryan Feyerherm

**APPROVAL OF MINUTES.** May minutes approved.

#### **INCIDENT STATISTICS AND REPORTS.**

1. 05-13-11 foreign object in eye – question if safety glasses being worn?
2. 04-29-11 cold burn from liquid nitrogen, question if gloves being worn?
3. 05-05-11 Bite from capturing kitten near field site – questions asked, a. Was this at normal Work station? B. Committee would like to have further information around incident.
4. Suggestion around UHDS incidents, can we map locations that accidents happen to look for patterns?
5. OSHA Food Handling Training options suggested & discussion around MU Food Service, are they really apart of OSU in regards to evaluating accidents/injuries?

#### **SAFETY INSPECTION REPORT JULY**

See list provided by Jim Patton

#### **SAFETY TRAINING UPDATE**

For the month of June 2011, EH&S recorded the following training, which occurred in 30 departments:

101	Bloodborne pathogens/laboratory biosafety (initial or refresher)
32	Animal Handler safety
1	Respirator training and fit test
20	Acknowledgement and hazcomm
4	Golf/utility cart
2	Office/general safety
5	Radioisotope user orientation
2	Isotope user refresher
1	Sealed isotope user refresher
15	X-ray training
9	Hazard Awareness training for Purchasing personnel

## **OLD BUSINESS**

1. Golf Cart Use sub-committee met in May have preliminary plan, will report update at next meeting.
2. Web Development Sub-committee formed to work on implementation of needed web site and/or enhancements to improve safety tracking and resources available to the OSU Community with Central Web Services. Further meetings to be scheduled at later date.
3. Kay has all the policies in word documents with traced changes, will send them to Karin & approach web person to get the items updated on the website. Suggestion given to add last review date to the web docs – Winter Term before work begins on web site training program updates.
4. UHDS – update shared regarding safety training, etc. The Dining Managers are required to be on department safety committee. 13 week training process. The Dept has had leadership changes, end of year creates minds being on other things other than safety. Concept leaders - docs for student employees.

## **NEW BUSINESS**

No Submissions

## **ACTION ITEMS**

1. Check with Heidi to see if it is possible to have her create accident/incident reports by location for UHDS?
2. Martha needs final copy of Animal Handlers Document which was approved by Safety Committee.
3. Next meeting we will begin to review policies to finalize them.
4. Kay - website needs training programs, winter term before work begins

**NEXT MEETING.** July 27<sup>th</sup>, 2011 At Dixon Rec Center, Conference Room (2<sup>nd</sup> floor)  
2:00PM – 3:30PM

## **LONG TERM FOLLOW-UP ITEMS:**

- A. Bicycle Signage - walk zones – handled by Facilities
- B. Policy 204 - Matt discussed the “areas of rescue” plans and the lack of maps of evacuation in each building. Plans must be made per building, policy should be general. End of year time-line for completion of project.
- C. Bicycle Helmets use on campus – review in 6 months
- D. Sub-Committee work regarding reporting – Training and Accidents
- E. Revise the Acknowledgement of Safety Rules, Emergency Procedures and Hazard Communication Training form to include the Emergency Procedures flip chart.  
Per Matt, in progress
- F. Web-site development committee formed to meet with Central Web Services to discuss possible ability for safety informational portal and/or other ideas in regards to making safety documents, education, etc. available to the OSU Community.. Had first meeting, will have further meetings with committee to work out details.

**DISTRIBUTION:**

Committee members

Mark McCambridge, Vice President for Finance and Administration

Rick Spinrad, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety