

Oregon State University Health and Safety Committee **Summary of the June 27, 2012 meeting**

Members present: Brandi Aston, Greg Axe, Jim Ervin, Joe Evans, Rainier Farmer, Bryan Feyerherm (Chair), Camille Freitag, Karin Hardin, Patrick Hughes, Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Jim Patton, Jennifer Stewart, Mathew Rodgers

Members absent: Martha Adams

INCIDENT STATISTICS AND REPORTS

Is there a recommended tick removal procedure? Jennifer will look into what Recreational Sports has available. One method uses petroleum jelly to smother the tick. There are CDC recommendations (Brandi will forward information to Heidi). A Safety Instruction needs to be developed for bites, exposures to poison oak, etc.

Incidents at Snell involving possible allergic reactions were apparently related to cleaning products. Testing hasn't shown anything out of the ordinary. No medical follow-ups were done.

Safety & Financial Decisions Letter – Bryan will follow up with Mark McCambridge.

An auto accident resulting from a blown tire caused two time loss cases. There were no good records on tire maintenance. Requirements for station-owned vehicle maintenance are unknown. Federal surplus vehicles are often used at Ag Experiment Stations. Might it be possible to use Motor Pool's system to track and send notices (even for non-Motor Pool vehicles)? Jim Ervin will ask the College of Ag surplus representative what the procedure is for Ag vehicles.

Person cut with mandoline – generally, it is difficult to cut yourself if the guard is properly in place; the accident report does not note whether gloves were worn.

APPROVAL OF MINUTES. Minutes from May were approved with a few minor corrections.

FIRE/LIFE SAFETY INSPECTIONS Jim Patton will look into making inspection results available via the web. He will also make the schedule of inspections available to Dan Kermoyan each month in time to include in the UHSC agenda. Due to changes associated with Senate Bill 242, two companies will be on campus in the next month performing exterior inspections in order to place bids for providing insurance. The current policy is in place through the Department of Administrative Services through October 15.

POLICY AND PROCEDURE REVIEW Matt Rodgers has made some revisions and will discuss them at the next UHSC meeting (P/P #s 102, 204, 207).

SAFETY TRAINING UPDATE

In May Environmental Health and Safety recorded the following safety training, which occurred in 33 departments:

- 29 Bloodborne pathogen/laboratory biosafety (new or refresher)
- 18 Animal handler safety
- 46 Compressed/cryogenic gas cylinder safety
- 6 Respirator training/fit test
- 8 Acknowledgement of training and hazard communication

- 24 Forklift training plus forklift supervisor check-off
- 29 Golf cart/utility vehicle
- 2 Office safety
- 3 Initial isotope user training
- 3 Custodial radiation area training
- 1 Isotope refresher training
- 24 X-ray training

NEW BUSINESS Kay presented an overview of a new system being developed which will help people determine what safety training they need, receive the training, and document the training. A group of people including representatives from Human Resources, Risk Management, Occupational Medicine, Environmental Health and Safety, and Central Web Services is working together to create a program that would be available through the myOSU portal. It would have some similarities with the EvalS performance evaluation system, and would have supervisor information received directly from the Banner Human Resources Information System. Individuals and supervisors would both have access to safety training requirements and completions. Eventually, e-mail notifications will be added (similar to EvalS). There is still a lot of work to be done and decisions to be made, but the program is progressing well.

Jim Patton is designing an on-line fire extinguisher training program. Completion of this training would be required in order to be an OSHA-approved fire extinguisher user. People will be taught to use extinguishers only if they've been trained, that extinguishers are to be used for small and contained fires, and to close doors as they exit the building.

Buildings that have been identified as having insufficient fire alarms will need to have plans developed for notifying occupants in case of fire. Currently, building alarms are not being tested to see if they're audible in all areas. Whether a building is sprinklered or not makes a difference as to how crucial the alarm is.

A sub-committee will discuss fire alarm systems – what the current status is, what can be done to improve audibility, what are priorities, etc.

OLD BUSINESS Bryan will re-start work with the sub-committee on the golf cart policy.

ACTION ITEMS

Jennifer will look into what information Recreational Sports has available on tick bites.

Brandi will forward information on CDC recommendations for tick bites to Heidi.

A Safety Instruction needs to be developed for bites, exposures to poison oak, etc. **(EH&S)**

Bryan will follow up with Mark McCambridge about the Safety & Financial Decisions letter

Jim Ervin will ask the College of Ag surplus representative what the procedure is for Ag vehicles.

Jim Patton will look into making inspection results available via the web.

Jim Patton will make the schedule of inspections available to Dan Kermoyan each month in time to include in the UHSC agenda.

A sub-committee will discuss fire alarm systems – what the current status is, what can be done to improve audibility, what are priorities, etc.

Bryan will re-start work with the sub-committee on the golf cart policy.

Kay will distribute campus safety walk packets to the committee.

NEXT MEETING July 25, 2012, 2:00 – 3:30 PM, **Richardson 115**

Safety Committee Roster: Martha Adams, Brandi Aston, Greg Axe, Jim Ervin, Joseph Evans, Rainier Farmer, Bryan Feyerherm, Camille Freitag, Karin Hardin, Patrick Hughes, Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart

DISTRIBUTION:

Committee members

Mark McCambridge, Vice President for Finance and Administration

Rick Spinrad, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety