

Oregon State University Health and Safety Committee

Summary of the March 28, 2012 meeting

Safety Committee Roster: Martha Adams, Brandi Aston, Greg Axe, Jim Ervin, Joseph Evans, Rainier Farmer, Bryan Feyerherm, Camille Freitag, Karin Hardin, Patrick Hughes, Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart

Members present: Martha Adams, Brandi Aston, Joseph Evans, Bryan Feyerherm, Heidi Melton, Kay Miller, Michael Mayers, Mathew Rodgers, Carrie Burkholder (alternate for Jim Ervin)

Members absent: Martha Adams, Jim Ervin, Rainier Farmer, Karin Hardin, Patrick Hughes, Dan Kermoyan, Ricardo Letelier, Michael Mayers, Jennifer Stewart

Guest present: Nicole Lucero, Intern for Matt Rodgers

APPROVAL OF MINUTES. Minutes from February meeting will be distributed at a later date.

INCIDENT STATISTICS AND REPORTS

Heidi noted that there is generally at least one accident per snow storm. Often they are reported late.

UHDS is looking into the incident where a non-OSU student was injured using a meat slicer. It is unknown why the person was using the equipment.

No time loss incidents were reported in February!

OLD BUSINESS

See Policy and Procedure Review, below.

POLICY AND PROCEDURE REVIEW

Matt reported on progress of the emergency response plan. Promotion and distribution of the new emergency procedure poster will be happening in the fall. Currently, posters are distributed upon request.

When Matt says “emergency response,” he is talking about building evacuation.

OSU’s master evacuation plan should be ready for review by the UHSC by the end of April. The Plan requires review and approval of the UHSC.

The committee will consider whether emergency management should have a separate section in the University Policies and Procedures (separate from Safety P/Ps).

Matt will continue working on other chapters (204 Building Evacuation Planning, and 207 Earthquake Preparedness) to bring them in line with 102.

Matt presented a draft Policy/Procedure 102 (Emergency Response) that has been edited to match the poster content and language. The section titled “Emergency Treatment” will be re-titled “Injury or Illness” to stay consistent with the poster. However, it was decided that rather than repeat what the poster says, simply inserting a link to the emergency poster would be the best way to stay consistent. It would also be in keeping with the attempt to keep policies as separate

documents from procedures.

There is no template currently available for off-campus facilities, but Matt will either send modifiable documents, or Matt will do the revisions for those who request them.

Matt will find out from Public Safety and EH&S regarding disposition of old red flip-charts and review for inaccuracies.

Matt – 204 and campus evacuation plan discussion at next meeting. Matt will distribute to UHSC.

Emergency assembly areas will be assigned to buildings. Departments will create their own action plans.

Building occupants need to be trained that when alarms sound, people must leave, and must not enter or re-enter until given clearance from authorities.

Matt will be meeting with Building Managers the second week of April.

Committee members should send Matt any feedback. Matt will distribute a draft P/P 204 (Building Evacuation) to the committee for discussion at the April meeting.

Brandi, Matt and Patrick will meet to discuss commencement. There will be more security issues this year since the First Lady will be speaking.

SAFETY TRAINING UPDATE

In February, Environmental Health and Safety recorded the following safety training, which occurred in 42 departments:

- 10 Bloodborne Pathogen/Laboratory Biosafety (initial or refresher)
 - 1 General Lab Safety
- 13 Animal Handler
- 10 Respirator training/fit testing
- 15 Acknowledgement of safety training and hazcomm
 - 2 Forklift
- 28 Golf/utility cart
 - 4 Office safety
- 92 Custodial worker (lab hazard awareness)
 - 5 Isotope user refresher
 - 5 Sealed (radiation) source (initial or refresher)
- 10 X-ray machine
- 67 CPR with AED

SAFETY INSPECTION REPORT

The committee is encouraged to notify the building occupants of upcoming inspections and encourage them to take any necessary steps to ensure their particular areas are in order.

NEW BUSINESS

Brandi will send committee members information on upcoming safety committee training.

Campus Way near Kelley Engineering has major potholes and cracks that appear to be safety hazards.

Although the effects of SB242 are still unknown, it could be a good opportunity to re-emphasize safety and to implement new risk management and emergency management programs.

ACTION ITEMS

Members are reminded to complete their safety walks and send results to Kay for compiling.

NEXT MEETING April 25, 2012 , 2-3:30 PM, Weatherford Tower Conference Room

DISTRIBUTION:

Committee members

Mark McCambridge, Vice President for Finance and Administration

Rick Spinrad, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety