



Oregon State University

University Health and Safety Committee

October 25, 2017

Milam 119, 2:30 – 4:00 pm

Meeting Summary

Members Present: Jennifer Stewart (Chair), Tim Borgen (SEIU), Carrie Burkholder, Marcia Dickson, Stephanie Harrison, Dan Kermoyan, Heidi Melton, Kay Miller, Debi Rothermund, Brian Stroup, Heather Wall

Members Absent: Mike Bamberger, Steve Beaudoin, Erin Frost (alt), Patrick Hughes (alt), Jim Kiser, Ariel Leshchinsky, Mike Mayers, Jennifer McKay, Christina McKnight, Ryan Mitchell, Jim Patton, Aimee Scrivens (alt), Victoria Heiduschke, Roshni Sabedra (alt), Mike Sreniawski, Rachel Ziegler

Guests Present: Crystal Foster, Veterinary Medicine; Amy Carter, Environmental Health and Safety; Samuel Gras, OSU GO; Marcus Silkman, Environmental Health and Safety; Kevin Buch, Diving and Small Boat Safety Officer; Christy Jones, TRIO Student Support Services

INTRODUCTIONS

Members and guests introduced themselves.

APPROVAL OF MINUTES

Heidi moved that the September minutes be approved as written; Heather seconded. Minutes approved.

OLD BUSINESS

- (4.1.1) Hydrofluoric acid program. *Jennifer McKay to follow up, not in attendance. Dan will work with Jennifer on a policy, safety instruction, inventory, locations, injury prevention, shipping, education, etc.*
- (4.1.2) Jennifer Stewart to coordinate subcommittee on UHSC goals. *Heidi will work with Jennifer; will meet in December or January.*
- (4.1.3) Subcommittee on safety awards. *Jennifer S will put together a subcommittee to meet in December or January.*
- (4.1.4) Debi will follow up on crosswalk painting with Rebecca Houghtaling. *Debi contacted Rebecca but has not received a response. Nathan Patterson has left the university, so will revisit when his position has been filled.*
- (4.1.5) Safety walks. *Kay reminded committee members to complete and submit their safety walks before the next meeting if possible.*
- (4.2.1) Update the EHS website with FAQs. *Mike S has left the university. Project on hold until his position is filled.*

ACCIDENT AND INSPECTION REPORTS

- (5.1) Accident report review – no comments

- (5.2) Fire and Life Safety Inspections – Reports are posted on the EHS website; monthly schedules are posted in the UHSC box.
- (5.3) Facilities life safety work orders report – per Stephanie, there were mostly odor complaints; nothing of particular concern.
- (5.4) No reports received

SAFETY TRAINING UPDATE

In October, Environmental Health and Safety recorded the following trainings, which involved 67 departments:

October 2017	Course
81	Bloodborne pathogens/laboratory biosafety
1	Bloodborne pathogens for non-lab workers
6	NIH Guidelines
191	Hazardous waste training
85	Universal waste handling
23	Formaldehyde safety
10	Lab hazard awareness for non-lab workers
168	General laboratory safety
41	Animal handler safety
31	Noise and hearing conservation
30	Respirator training/fit testing
22	Acknowledgement of safety training and hazard communication
63	Fire extinguisher
0	Forklift operator
164	Globally harmonized system/HazCom/SDS
3	Golf cart/utility vehicle
28	Office and general safety
13	Respirator for comfort only
3	Isotope user orientation
5	Isotope user refresher
5	Laser safety
2	Sealed radiation source (new or refresher)
13	X-ray machine safety

NEW BUSINESS

- Bylaws – will be reviewed and discussed at the November meeting. Will include explanation of what participation means, and expectations.
- Jennifer drafted a monthly plan for committee business and asked members for feedback. Will be discussed further at the November meeting.
- Brief discussion of how to report and incident if the reporter does not know the individual’s OSU ID number. Heidi noted that it’s not necessary, she can generally find the information in Banner.
- Guests were invited to contact Jennifer S if they are interested in joining the committee.

ACTION ITEMS

- Jennifer will contact Clay Simmons to discuss safety policies and whether he’d like to review them prior to publication.
- Jennifer will arrange subcommittees for UHSC goals and Safety awards.

NEXT MEETINGS

Wednesday, November 15, 2:30 – 4:00 pm, Milam 119 (note: one week early due to holidays)

Wednesday, December 20, 2:30 – 4:00 pm, Milam 119 (note: one week early due to holidays)