

## **Oregon State University Health and Safety Committee**

### **Summary of the September 28<sup>th</sup>, 2011 meeting**

**Safety Committee Roster:** Martha Adams, Jim Ervin, Joseph Evans, Rainier Farmer, Joyce Fred, Bryan Feyerherm, Karin Hardin, Sherri Hawkins, LaDonna Johnson (alt. for Martha Adams), Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart, Viki Taylor (alt. for Joe Evans), Chuck Yutzie, Greg Axe (alt for Chuck Yutzie), Camille Frietag

**Members present:** Martha Adams, Jim Ervin, Joseph Evans, Rainier Farmer, Bryan Feyerherm, Karin Hardin, Sherri Hawkins, Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart, Camille Frietag

**Members absent:** Joyce Fred, Greg Axe (alt for Chuck Yutzie)

**APPROVAL OF MINUTES** August minutes approved

### **INCIDENT STATISTICS AND REPORTS**

1. Time Loss Cases: 3 temps & 2 students – easily slip through safety training due to current tracking ability.
2. Student Employees horses at Ranch – Dan to check into.
3. Time Loss – Fan, contusion foot
4. Medical, knife slices, small micro-tone – discussion regarding processes
5. Discussion around bite injuries reported, rat bites & pig bites.

### **SAFETY TRAINING UPDATE**

For the month of September 2011, EH&S recorded the following training, which occurred in 42 departments:

- |    |  |
|----|--|
| 59 | Bloodborne pathogens/laboratory biosafety (initial or refresher) |
| 56 | Laboratory Biosafety   |
| 9  | Animal Handler safety  |
| 10 | Respirator training/fit test                                     |
| 74 | Acknowledgement and hazcomm                                      |
| 63 | Laboratory Safety Orientation                                    |
| 1  | Forklift safety  |
| 5  | Golf/utility cart  |
| 10 | Office/general safety  |
| 28 | Radiation Center orientation                                     |
| 8  | Isotope user refresher   |
| 1  | Refresher for sealed radioactive source                          |
| 3  | X-ray training   |

## **NEW BUSINESS**

1. A letter to the Dean with Vet Med will be sent to try and recruit a member for our safety committee.
2. Next Policy for Review 100, 101 & 102
3. University Days Booths: Discussion around having EH&S, Risk , Safety Committee & Emergency Management in same location.
4. Discussion regarding media pictures of PI's for OSU Publications where the pictures do not show correct safety processes or equipment being used. Per Ricardo, many times these pictures are "staged" and thus, they are not the actual action shots, thus do not show processes exactly how they are completed in some instances.

## **OLD BUSINESS**

1. Policy 001 Final Draft approved by Safety Committee will be presented to Mark now. 002 & 003 will be removed as one has terms and the other was for exhibits, which will no longer be listed in this format.
2. Revise the Acknowledgement of Safety Rules, Emergency Procedures and Hazard Remote Site Procedures in regards to Accidents – what are they?
3. Poster developed by the Emergency Management Dept. reviewed by committee. Feedback given in regards to items to add and/or any changes that the committee felt should be made. Also discussed OSHA guidelines in regards to posting information and the Lab Safety flip chart that will remain active. Emergency Management Dept. will handle the distribution of the posters.

## **ACTION ITEMS**

1. Golf Cart/Utility Vehicle Policy – suggestions given by Jason, with Athletics, that need to be reviewed and discussed with Sub-Committee before moving forward. A rough draft of an updated Golf Cart/Utility Vehicle Policy based on the Tulane plan was presented to the sub-committee members to review. Once the subcommittee feels comfortable with the draft, they will share it with Joyce and TAPS for review before moving on to the full safety committee.
2. Web Development Sub-committee formed to work on implementation of needed web site and/or enhancements to improve safety tracking and resources available to the OSU Community with Central Web Services. Developers considering our needs further communication will be necessary between HR, Developers & Sub-committee. – Follow-up needed by our committee to programmers to obtain updated status.
3. Safety Walk to be completed by committee. Due date extended, need to follow-up with committee members at next meeting to see if all completed.
4. Policy 204 - Matt discussed the "areas of rescue" plans and the lack of maps of evacuation in each building. Plans must be made per building, policy should be general. End of year time-line for completion of project. Matt will review with us at next meeting.

## **NEXT MEETING**

Oct. 26

Oak Creek Building

201

## **LONG TERM FOLLOW-UP ITEMS:**

- A. Bicycle Helmets use on campus – review in 4 months
- B. Sub-Committee work regarding reporting – Training and Accidents

## **NOVEMBER SAFETY INSPECTION SCHEDULE**

Nov

1 – 9:00 AM – BATES HALL

16 – 1:30 PM – GILL COLISEUM

21 – 1:30 PM – BALLARD EXTENSION

22 – 9:00 AM – CASCADE HALL

**DISTRIBUTION:**

Committee members

Mark McCambridge, Vice President for Finance and Administration

Bob Nettles, Director of Administrative Services

Rick Spinrad, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety