

Oregon State University Health and Safety Committee

September 28, 2016

Milam 119, 2:00 – 3:30 pm

Meeting Summary

Members Present: Debi Rothermund (Chair), Carrie Burkholder, Erin Frost (alt for Roshni Sabedra), Ariel Leshchinsky, Mike Mayers, Jennifer McKay, Joe McQuillin, Kay Miller, Mike Mitchell, Heidi Melton, Jim Patton, LeAnna Pitts, Mike Sreniawski, Jennifer Stewart

Members Absent: Mike Bamberger, Dan Kermoyan (alt), Jim Kiser, Zac Laugheed, Christina McKnight, Ryan Mitchell, Kris Osterloh, Aimee Scrivens

APPROVAL OF MINUTES:

The minutes from the August meeting were approved as written, with one correction to the absent member list.

OLD BUSINESS

- Debi will work with Jennifer M on committee membership. *Debi has spoken with the College of Science and they are looking for someone to serve. She has not heard from Engineering, but will try again. It was suggested that she look for someone from Extension, so she will reach out to them also.*
- Construction fencing trip hazards – Debi has noticed more warnings (cones) all around campus. Debi will email Nathan Patterson about whether this was discussed at a Capital Planning meeting. *Nathan Patterson responded that Capital Planning and Development can't write a requirement for cones/warnings for all construction fencing into the contracts, but they will be requested and inspected. Individuals should report any such problems at construction areas to Facilities Services – they have lots of cones. The committee should keep track of any accidents and associated dollar amounts.*
- UHSC bylaws. *A draft was distributed to members.*
 - *It was noted that an SEIU member is needed; Mimi and Roshni are working on getting one appointed.*
 - *In May, the VP for Finance and Administration will be contacted with a list of members.*
 - *Appointment letters should include whether the appointment is voluntary or mandated, and indicate the term of appointment.*
 - *Required members include representatives from Human Resources, Risk Management, and Environmental Health and Safety.*
 - *Mike S will look into required members.*
 - *Jim Kiser is looking for a replacement.*
 - *The Coalition of Graduate Employees representative generally changes every year.*
- Hydrofluoric acid program. *Jennifer M will work with Lance on a policy/procedure.*
- Mike S continues work on the compendium of university health and safety inspections.
- Freezer/cold room SOPS and alarms. *Mike S has not yet met with Kevin Christman.*

Once an SOP is written, it will be posted in OSU Today, sent to Building Managers, and announced on the EHS website.

REVIEW OF ACCIDENT REPORTS

This month's summary report contained names. This is allowed per OSHA (and HIPPA) regulations, but will not be included in the future.

Discussion items:

- Individual scratched by cat at home had their claim denied.
- Individual who reported injury from ice storm after the 90-day required reporting period had their claim denied.
- Individuals working in collaboration with other agencies (USDA, for example) must be supervised by OSU personnel who are responsible for training, timesheets and accident reporting.
- Individuals were injured when moving wardrobes in student housing; remedies are in place to prevent this from happening again.

FIRE SAFETY INSPECTIONS UPDATE

Fire safety inspection schedule and reports are available on the EH&S website.

Jim noted that Richardson Hall had had some issues due to Peavy Hall's demolition (items stored in hallways, etc.).

The Corvallis Fire Department walks all OSU football games.

Jim will be inspecting and training all (38) Greek houses in October. In November he will visit all UHDS facilities to perform a few inspections and to train Resident Assistants.

There was a large amount of flammable chemicals in Cordley Hall, which is a non-sprinklered building. The problem was successfully resolved by moving the material to Weniger, with good cooperation from all parties.

FACILITIES MONTHLY LIFE/SAFETY WORK ORDERS

LeAnna has started a work order for the safety walk items. On September 30, a night walk will be conducted by Facilities Services; LeAnna will report next month.

The covered bridge has some safety issues. It is not maintained by OSU, but by the Covered Bridge Society of Oregon. It might be beneficial to place signs at each end of the bridge, instructing users to contact the Society about safety concerns.

Debi and LeAnna will work with Patrick Hughes (and possibly Public Safety) to draft a letter to the Society on UHSC letterhead (MS will design something), outlining the safety concerns already reported.

EH&S ON-CALL LOG/REPORT OF UNSAFE CONDITIONS

No items of note.

SAFETY TRAINING UPDATE

In September, EH&S recorded the following safety training across 53 departments:

September	Course
123	Bloodborne pathogens for non-lab workers
94	Bloodborne pathogens/laboratory biosafety
0	NIH Guidelines
192	Hazardous waste training
71	Universal waste handling
9	Formaldehyde safety
15	Lab hazard awareness for non-lab workers
229	General laboratory safety
36	Animal handler safety
1	Noise and hearing conservation
3	Respirator training/fit testing
38	Acknowledgement of safety training and hazard communication
94	Fire extinguisher
184	Globally harmonized system/hazcomm/SDS
28	Golf cart/utility vehicle
33	Office and general safety
39	SIMplicity
0	Isotope user orientation
1	Isotope user refresher
6	Laser safety
0	Sealed radiation source (new or refresher)
19	X-ray machine safety

Upcoming safety training opportunities are listed on the EH&S safety training web page.

NEW BUSINESS

Volunteers are needed for a multi-agency mass casualty exercise on October 20.

Flu clinics will be held on October 6 and October 11 in the MU Journey Room, 10 am – 3 pm.

There will be safety committee training at the November meeting.

ACTION ITEM UPDATES

- Debi will work with Jennifer M on committee membership. *Continuing*
- Debi will email Nathan Patterson about whether this was discussed at a Capital Planning meeting. *Done*
- Mike S will talk with Kevin Christman about freezer/cold room SOPs and alarms. *Continuing*
- Kay will send draft UHSC bylaws to members to review for discussion at the next meeting. *Done*

ACTION ITEMS

- Debi will continue work on committee membership by following up with the College of Science and Engineering; and reaching out to Extension.
- Jim Kiser will suggest his replacement on the committee.
- Roshni will follow up on getting an SEIU representative on the committee.

- Mike S will look into OSHA-required members.
- Jennifer M will work with Lance on a hydrofluoric policy/procedure, and work with Good Samaritan and other responders to find out their capabilities in case of an exposure.
- Mike S has will meet with Kevin Christman to develop an SOP for walk-in freezers/coolers. Once an SOP is written, Kay will post it in OSU Today, send to Building Managers, and announce on the EHS website.
- LeAnna will report on the Facilities Services night walk.
- Debi and LeAnna will work with Patrick Hughes (and possibly Public Safety) to draft a letter to the Society on UHSC letterhead, outlining the safety concerns already reported.
- Mike S will design UHSC letterhead.

NEXT MEETINGS

Wednesday, October 26, 2:00 – 3:30 pm, Milam 119

Wednesday, November 16, 2:00 – 3:30 pm, Milam 119

Wednesday, December 21, 2:00 – 3:30 pm, Milam 119