

Appendix B – Employee Standard Threshold Shift Checklist

The following items must be completed whenever an employee has suffered a confirmed Significant Threshold Shift (STS).

Employee Work Area:

Actions to be completed at worksite	Completion Date
<p>Re-evaluate adequacy of hearing protection used. At least two types of muffs and two types of plugs should be available. If ear muffs are used they should be checked for wear or defects.</p> <p>Please note the type of hearing protection selected by the employee below: Manufacturer: _____ Model: _____ NRR: _____</p>	
<p>Re-train employee in proper use of hearing protection. Note: Hearing protection use is mandatory when exposures exceed 85 dBA.</p> <p>Trainer Name and Signature: _____</p>	
<p>Evaluate feasibility of engineering controls to reduce employee noise exposure. Examples include:</p> <ul style="list-style-type: none"> • Using silencers or mufflers • Installing enclosures or sound absorbing materials • Damping noisy equipment or parts <p>List the main noise sources the employee may be exposed to:</p> <p>Are there feasible controls for these areas?</p>	
<p>Do any areas near the employee workstation exceed a noise level of 105 dBA. If so, where?</p>	
Action to be completed by EH&S	Completion Date
<p>Employee notified in writing within 21 days.</p>	
<p>If shift results in ≥ 25 dB average shift at 2,3,& 4 kHz from audiometric zero, record on OSHA 300.</p>	
<p>Has noise monitoring data been conducted that is representative of this employee's job?</p>	
<p>Comments:</p>	