



Safety Instruction

Cooking Appliances in Office Environments

Introduction

Many office units on campus wish to have a few small cooking appliances available to cook or warm food for lunch or other events. While this is allowed, there are a few precautions that will ensure fire safety practices are being met.

Precautions

- All appliances shall be UL listed and in perfect operational condition.
- Staff shall remain with their food being prepared at all times to prevent fire and excess smoke production.
- Cooking appliances shall not be located within 20 feet of a ceiling smoke detector. If that is a challenge contact the Campus Fire Marshal at 7-3066.
- Domestic range/ovens shall be installed via a work request through Facility Services.
- Ensure there is an installed campus fire extinguisher within 75 feet of the cooking area. Contact EH&S at 7-2273 if an additional extinguisher is needed.

Cooking Appliances Inside Buildings

Most UL listed household appliances that do not have exposed open elements (e.g. toasters) and that do not produce any grease-laden vapors (e.g. cooking with oils) will be allowed in an **office space**. Any household appliance that has exposed elements will be restricted for use in a **designated breakroom**. Appliances that produce grease-laden vapors will be restricted for use in an **approved kitchen**.

Any further questions about cooking appliances in office environments should be addressed to EHS.



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