

Oregon State University Health and Safety Committee

Summary of the January 25, 2012 meeting

Safety Committee Roster: Martha Adams, Brandi Aston, Greg Axe, Jim Ervin, Joseph Evans, Rainier Farmer, Bryan Feyerherm, Camille Freitag, Karin Hardin, Sherri Hawkins, LaDonna Johnson (alt. for Martha Adams), Dan Kermoyan, Ricardo Letelier, Michael Mayers, Heidi Melton, Kay Miller, Mathew Rodgers, Jennifer Stewart, Chuck Yutzie (alternate for Greg Axe)

Members present: : Martha Adams, Brandi Aston, Greg Axe, Jim Ervin , Joseph Evans, Rainier Farmer, Bryan Feyerherm ,Camille Freitag, Karin Hardin, Sherri Hawkins, Dan Kermoyan, Heidi Melton, Kay Miller

Members absent: Michael Mayers, Ricardo Letelier, Mathew Rodgers, Jennifer Stewart

APPROVAL OF MINUTES. December minutes approved.

INCIDENT STATISTICS AND REPORTS

09/27/11 Grad Teaching Asst Frozen shoulder syndrome (unable to lift arm) – per Heidi denied.
12/06/11 Bio Sci Research Tech 2 Employee reported hot hydraulic fluid sprayed from tractor (hit head, some in eye) – Not just an employee issue – other circumstances contributed to situation.
12/20/11 Employee cutting ends of microfuge tubes with a blade to remove agar plugs containing cultures (*Cryptococcus gattii*), cut finger with blade - *U/D Dan would like to review ROA, does not believe has a copy of it. Per Martha they have to report & Matt has had this reported to them.
12/08/11 Cut Finger with box knife MU - concerns regarding why still happening when so easily avoidable?

OLD BUSINESS

Job Hazard Analysis Document – project on hold until return of Programmer in Jan or Feb.
Web development sub-committee – project on hold until return of Programmer in Jan or Feb.
Safety Walks – still have some outstanding, please complete and return to Kay.

Vulnerability/Impact Analysis – OSU Health and Safety Committee – EH&S believes more info to follow in February and by April funding may be possible.

NEW BUSINESS

Milam and ALS Fire Alarms – we have alarms that cannot be heard in some areas (labs, etc.) Jim Patton is aware of issue. Dave Carmichael is obtaining quotes for re-structure of alarms at Milam.

Kerr Basement Fire Alarm – In the Kerr basement, the fire alarm is also difficult to hear. A review is being completed of this as well to discuss options to eliminate issue.

When adding AED's to buildings need to let EH&S know this so they can update the map of where they are located on campus. Athletics recently added additional ones in their areas.

POLICY AND PROCEDURE REVIEW

Began review of 101, have outstanding questions around verbiage that are being considered and reviewed involving the definition of the audience that the policy refers to.

Per Dan 003 & 004 can be removed – they are definitions and examples that are being re-placed in over-all manual. Bryan will submit request to web person to complete.

Golf Cart policy - Being reviewed by TAPS, should have their feedback shortly & then will share with committee.

When the Safety Committee has minor changes to the policies, it is okay to request those changes be made directly to the person who updates the web pages. If the committee has major changes to a policy, those changes must be approved by Mark McCambridge, VP Finance and Administration, through his Assistant.

SAFETY TRAINING UPDATE

For the month of December, EH&S recorded the following safety training, which occurred in 32 departments:

- 11 Bloodborne Pathogens/Laboratory Biosafety (initial or refresher)
- 11 Animal Handler
- 6 General Laboratory
- 6 Respirator training/fit test
- 7 Acknowledgement and Hazcomm
- 2 Forklift
- 1 Golf/utility cart
- 6 Office safety
- 9 Lab Hazard Awareness (initial or refresher)
- 2 Radiation Center
- 19 Radioisotope user refresher
- 1 Sealed (radioisotope) source refresher
- 2 X-ray

SAFETY INSPECTION REPORT

The following OSU facilities will be inspected during the month of January.

- 09 – 09:30 AM – Fairbanks Hall
- 09 – 01:30 PM – LaSells
- 11 – 09:00 AM – Moreland Hall
- 11 – 01:30 PM – Heat Plant (Old)
- 12 – 09:00 AM – Burt Hall

Contact Jim Patton for February Schedule (location and time)

ACTION ITEMS

All Committee Members, please review policy number SAF102 prior to our next meeting.
SAF 102 – Bryan has some revisions submitted from Martha's team will distribute

Sherri to inform Rae Delay of motion training availability & refer her to Kay Miller for coordination of possible training for Recycle/Surplus Teams. – Sent email to Rae on 01/25/12 regarding.

Matt Rogers – Safety committee would like update regarding status of the evacuation plans for OSU buildings? It is thought that one overall policy could be used and then from that each building have a specific plan. There is a concern around people not exiting the buildings when fire alarms go off due to no formal plan in place that is practiced and brought to a level of importance to be recognized. Follow up on emergency posters & building evacuation route maps – What is the status of this project?

NEXT MEETING February 22, 2012 , 2:00 – 3:30 Weatherford Tower Conference Room

Future Meetings:

March 28, 2012 2:00PM – 3:30PM Weatherford Tower Conference Room

April 25, 2012 2:00PM – 3:30PM Weatherford Tower Conference Room

DISTRIBUTION:

Committee members

Mark McCambridge, Vice President for Finance and Administration

Rick Spinrad, Vice President for Research

Edward Ray, President

Vincent Martorello, Director, Facilities Services

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety