

## **Oregon State University Health and Safety Committee** **Summary of the October 23, 2013 meeting**

**Members present:** Rainier Farmer, Camille Freitag, Karin Hardin, Dan Kermoyan, Michael Mayers (Chair), Heidi Lively Melton, Kay Miller, Mike Sreniawski, Jennifer Stewart

**Members absent:** Martha Adams, Jim Ervin, Joe Evans, Bryan Feyerherm, Lizz Hardardt, Patrick Hughes, Nick Larsen, Ariel Leshchinsky, Ricardo Letelier, Jim Patton

**APPROVAL OF MINUTES.** Minutes from August and September were not available for approval.

**ACTION ITEM UPDATE.** Dan sent the following information to the committee prior to the meeting:

- Mold inhalation ROA: ALS staff working with hazel nut samples that were moldy. This is not a common occurrence as their last moldy sample was encountered in 2008. Samples were taken from a processing facility. Staff will utilize N95 respirators when and if they encounter other moldy samples.
- Two injuries in January minutes: MU employees adding freeze guard solution to a drum at ODOT facility where it was stored; drum and hose coupling not compatible with each other and employee was splashed with solution. Container will be compatible with delivery hose; proper PPE will also be worn. LARC employee was stepping off loading dock and ankle gave out causing fall; anti-slip strips were placed onto dock surface. Mike S. also following up and reviewing actual loading dock construction features.
- Network Analyst injury: Network services employee moving equipment using the red panel truck with lift gate that is typically parked at Kidder Hall. Caught foot on chain attached to lift gate and fell.
- Off campus construction: Construction safety is addressed in similar manner as on campus; Division 1 specs require contractor to include safety checklist as part of their bid package. Project manager (typically Lowell Fausett) is aware of this. EHS inspects off-campus sites as needed; Project managers consult with EHS as well.

**INCIDENT STATISTICS AND REPORTS** EH&S is having safety videos made in-house. If any UHSC members have photos of safe or unsafe conditions on campus that they would like to have included in presentations, please forward them to Mike Sreniawski.

There have been a few accidents at loading docks recently. Mike looked into building codes, and loading docks do not require guards. Addition of defining paint and/or tape would be helpful so people notice elevation changes.

The Department of Forestry has not been completing accident reports as required (only when medical treatment is sought). Heidi has been working with them to get better understanding and compliance. Mike will meet with Forestry representatives and discuss what is happening there, safety training, etc.

Mike will follow up on the videographer injury and the log contusion injury.

**GUEST PRESENTATION: LEANNA PITTS, MANAGER - FACILITIES SERVICES WORK**

## **COORDINATION CENTER**

LeAnna presented information on how the Work Coordination Center (WCC) handles customer service requests, and how they are categorized and prioritized. She would be able to provide the UHSC a monthly report of safety items within the AiM system – what/where they are, and the status of the work order. LeAnna may start attending UHSC meetings so there is better communication between the committee and Facilities about safety issues on campus. LeAnna suggested that reports of unsafe conditions be routed to both Dan Kermoyan and herself so that the items are sure to have work orders generated when needed.

Within AiM, a single work order could be generated for all safety-related issues, with separate phases for each individual item. Reports would be easy to generate.

LeAnna will send a copy of her Powerpoint presentation to UHSC members. Kay will meet with LeAnna to discuss the best way to provide the WCC with results from the safety walks.

**FIRE/LIFE SAFETY INSPECTIONS** Fire inspection report pdfs will be put on the web. Jim Patton has provided Mike Mayers with the fire inspection schedule.

**POLICY AND PROCEDURE REVIEW** Safety Policy 108, OSU Access Control Program, was approved as edited. Policy 209, Confined Space Entry, was approved as edited. Mike S. will forward the final copy to Kay.

Policy 107, Fire and Life Safety Program, will be deferred to July, 2014.

**SAFETY TRAINING UPDATE** In September, Environmental Health and Safety recorded the following safety training, which occurred in 30 departments:

219	Bloodborne pathogens/laboratory biosafety (new or refresher)
34	General lab safety
11	Animal handler safety
70	Acknowledgement of safety training and hazcomm
1	Forklift
1	Confined space entry/attendant
36	Golf/utility cart
6	Office safety
1	Office ergonomics assessor
9	Safety In Motion – Position elbows closer
1	Sealed radioactive source refresher
5	X-ray

## **OLD BUSINESS**

The Safety Instruction on bites and stings needs to include information on epi-pens and the requirements involving administration and training.

Committee membership – Phillip Vue has left the university. A Chair-Elect will be voted on in November, for a term beginning July 1, 2014. Mike will look at SAIF reports for the past few years to determine the “top offenders” in SAIF claims. Those departments that are not currently represented on the UHSC may be asked to provide a member.

Jennifer will revise the charter and send to Mike for inclusion with the agenda for next month’s meeting which Glenn Ford will attend. Glenn’s approval will be required for amendment of the charter. As a new Vice President, he may have input as to what he wants from the committee.

Membership requirements may include a phrase such as “as determined by the Vice President for Finance and Administration in conference with the UHSC Chair.”

**ACTION ITEM UPDATES** (Tabled)

Mike Sreniawski will review OAR 437-001-0765.

Mike Mayers will contact Veterinary Medicine again about getting a member on the UHSC.

Ricardo will look into accidents aboard the Research Vessel and report at the next meeting.

Mike S or Dan K will be asked to look into the auto accident on July 10.

Jim Ervin will find out what training is done for student workers in Ag.

Lizz will follow up on the process for union membership and provide the committee with a copy of the letter from the Coalition of Graduate Employees.

**ACTION ITEMS**

**Mike S.** will meet with Forestry representatives to discuss safety training.

**Mike S.** will follow up on the videographer injury and the log contusion injury.

**Kay** will meet with LeAnna Pitts to discuss providing safety walk results to the WCC.

**Kay** will forward the approved Policy 108 for publishing on the web.

**Mike S.** will forward the final Policy 209 to Kay for publishing.

**Mike S.** will look at SAIF reports for the past few years to determine the “top offenders” in SAIF claims.

**Jennifer** will revise the charter and send to Mike M.

**NEXT MEETING** Wednesday November 20<sup>th</sup>. Location: MU 207

**Safety Committee Roster:** Martha Adams, Jim Ervin, Joseph Evans, Rainier Farmer, Camille Freitag, Elizabeth Hardardt, Karin Hardin, Patrick Hughes, Dan Kermoyan, Nick Larsen, Ariel Leshchinsky, Ricardo Letelier, Michael Mayers, Heidi Lively Melton, Kay Miller, Jim Patton, Mike Sreniawski, Jennifer Stewart, Chuck Yutzie

**DISTRIBUTION:**

Committee members

Glenn Ford, Vice President for Finance and Administration

Rick Spinrad, Vice President for Research

Edward Ray, President

Larry Roper, Vice Provost of Student Affairs

Sabah Randhawa, Provost and Executive Vice President

Staff, Environmental Health and Safety